APPLICATION INSTRUCTIONS

The following steps are essential for completion of an application for admission to the Edinboro University Nurse Aide Training Program.

1. APPLICATION. Please type or print legibly, in ink, all portions that apply to you. Be sure to sign your application.

2. SECONDARY SCHOOL TRANSCRIPT. An official high school transcript must be requested by you from your guidance counselor and forwarded directly from the high school to the Admissions Office. Students who received a General Equivalency Diploma (GED) must forward their score report and an official high school transcript, up to the point of withdrawal, to the Department of Continuing Education.
NOTES

This application is for the Porreco College of Edinboro University Nurse Aide Training Program only. The application for undergraduate admission to either Edinboro University main campus or Porreco College can be found at www.edinboro.edu.

Porreco College is a commuter campus only. Housing is not available for this location.

All documents submitted to the College on behalf of a student’s request for admission become the property of Edinboro University and cannot be returned. Upon enrollment, a report of medical history and a Criminal History Record Information (CHRI) report are required.

NOTICE OF AVAILABILITY

Annual Security and Fire Safety Report

Edinboro University is committed to assisting all members of the community in providing for their own safety and security. The annual security report, crime statistics, fire safety report and fire statistic are available at: www.edinboro.edu/directory/offices-services/police/SecurityInformation.pdf

The annual security report includes statistics for the previous three years concerning reported crimes that occurred on-campus, in certain off-campus buildings, or property owned or controlled by Edinboro University, and on public property within, or immediately adjacent to and accessible from the campus. These reports also include institutional policies concerning campus security and fire safety awareness, inclusive of policies concerning sexual assault.

To obtain a copy of the Annual Security and Safety Report, please contact:

Edinboro University Police Department
911 Scotland Road
Edinboro, PA 16444
Telephone: 814-732-2921
vincent@edinboro.edu

Edinboro University Office of Environmental Health and Safety
95 Lawrence Towers B
150 Perry Lane
Edinboro, PA 16444
Telephone: 814-732-2709
jdahle@edinboro.edu

APPLICATION AND ADMISSION REQUIREMENTS:

- Applicants residing in the Commonwealth for the last two years will complete and submit A Pennsylvania State Police – Criminal History Record Information (CHRI) report before the first day of class. A resident of the Commonwealth for less than two full years, prior to the date of application, must complete and submit a Pennsylvania CHRI and an FBI Report before the first day of class.
- An applicant’s Pennsylvania CHRI report must be in compliance with the provisions of Act 14.
- High School Diploma or GED (must provide transcript).
- Applicant must be at least 18 years old.
- Student agrees to pay $1,200 tuition prior to the start of the program.
- Student agrees to purchase textbook, workbook and any other supplies designated as mandatory prior to the first day of class (approximately $300).
- Student agrees to abide by the Uniform Policy (royal blue scrubs, sneakers, wrist watch with second hand, and other requirements).
- Student agrees to provide the facility with a completed physical, including Ten Panel Urine Drug Test and 2-step PPD, and CHRI.
- Student understands that he/she must purchase malpractice insurance for Nurse Aides.
- Student understands that employment as a nurse aide may or may not be available to him/her upon successful completion of the Nurse Aide Training Program.
- Student understands it is his/her responsibility to register and pay for the state competency exam (National Nurse Aide Assessment Program), after successful completion of the Nurse Aide Training Program.
- Student must have full use of hands, ability to stand for extensive periods, bend, pull, push and lift a minimum of 40 pounds without restriction.
- Student must pass assessment test for Basic English reading and writing skills and Basic Math skills, using the WIN or Work Keys Assessment via CareerLink, or assessment provided by Edinboro University.
- Student must have the ability to communicate verbally with residents and nursing staff.

WWW.EDINBORO.EDU/CNA
Application for the Nurse Aide Training Program

Before mailing, please complete each item thoroughly and sign where indicated or the processing of your application may be delayed.

ENROLLMENT INFORMATION

Planned Enrollment Start Date: _______________________

☐ Day: Monday - Friday, 8am - 2pm (5 weeks)

☐ Evening: Monday - Friday, 4pm - 10pm (5 weeks)

NAME AND ADDRESS

Name: ______________________________________________________________________________________________________
Former Name (if applicable): __________________________________________________________________________________
Street: ______________________________________________________________________________________________________
City: ______________________________________________________________________________________________________
State: ___________ ZIP: __________________
Home Phone: ___________________________ Cell Phone: ___________________________ Preferred: ☐ Home ☐ Cell
E-mail Address: ______________________________________________________________________________________________

PERSONAL INFORMATION

Social Security Number: ___  ___  ___ - ___  ___ - ___  ___  ___  ___
Citizenship Type: ☐ U.S. Citizen ☐ U.S. Permanent Resident ☐ Non-U.S. Citizen
Date of Birth: ____  / ____ / ________ Gender: ☐ Male ☐ Female
Are you Hispanic/Latino? ☐ Yes ☐ No Race: ☐ American Indian/Alaskan Native ☐ Asian ☐ Black/African American ☐ Native Hawaiian/Pacific Islander ☐ White
Are you a Pennsylvania resident? ☐ Yes ☐ No If so, how long have you lived in Pennsylvania? ________________________
Are you an Erie County resident? ☐ Yes ☐ No
Have you ever been convicted of a criminal offense? ☐ Yes ☐ No
If yes, please state the offense and when it occurred: ______________________________________________________________________________________

HIGH SCHOOL INFORMATION

High School/Home School: ______________________________________________________________________________________
City: ______________________________________________________________________________________________________
State: ____________
Did you or will you earn a diploma? ☐ Yes ☐ No Actual or Intended Graduation Date: ____  / ____ / ________
Did you earn a GED? ☐ Yes ☐ No GED Date: ____  / ____ / ________
Are you taking or have you taken college courses while in high school? ☐ Yes ☐ No

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COLLEGE INFORMATION

Beginning with the most recent, list all colleges/universities you have attended. Please use additional paper if necessary.

College/University #1: __________________________________________________________________________________________________________

City: _____________________________________________________________________________________________________ State: ____________

Dates Attended: ____  / ____ / ________    to    ____  / ____ / ________

Degree Earned/Will Earn:
 Associate of Applied Science    Associate of Arts    Associate of Science    Bachelor of Arts
 Bachelor of Science    Master of Arts    Master of Science    Doctoral Degree    Other

Degree Date: _____ / _____ / ________

College/University #2: __________________________________________________________________________________________________________

City: _____________________________________________________________________________________________________ State: ____________

Dates Attended: ____  / ____ / ________    to    ____  / ____ / ________

Degree Earned/Will Earn:
 Associate of Applied Science    Associate of Arts    Associate of Science    Bachelor of Arts
 Bachelor of Science    Master of Arts    Master of Science    Doctoral Degree    Other

Degree Date: _____ / _____ / ________

ADDITIONAL INFORMATION

Are your parents or grandparents graduates of Edinboro University?    Yes    No

Is your parent, guardian, or spouse employed by Edinboro University?    Yes    No

Highest degree earned by your parents or guardians:    High School/GED    Associate    Bachelor’s    Master’s    Doctorate

Do you plan to apply for PA CareerLink Funding?    Yes    No

☐ I have taken the WIN and or Work Keys Assessment at the PA CareerLink

☐ I need to complete the basic math and basic reading and writing assessment.

See Application Requirements listed on the left side page.

Military Information

Are you currently serving on active duty in the military?    Yes    No

Select Yes if you are a person who is currently serving in the military full-time. This includes all branches of the U.S. Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard).

Select No if you are a person who is currently serving in the Reserve or National Guard. Persons in the Reserve or National Guard are not full-time active duty military personnel, although it is recognized that they can be deployed should the need arise.

Are you a veteran of the U.S. Armed Forces?    Yes    No

Select Yes if you:
 Are a veteran of the U.S. Armed Forces;
 Have engaged in active duty in the U.S. Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard), or are a National Guard or Reserve enlistee who was called to active duty for other than state or training purposes, or were a cadet or midshipman at one of the service academies, and
 Were released under a condition other than dishonorable.

Select No if you:
 Have never engaged in active duty in the U.S. Armed Forces,
 Are currently an ROTC student, a cadet or midshipman at a service academy,
 Are a National Guard or Reserve enlistee activated only for state or training purposes, or
 Were engaged in active duty in the U.S. Armed Forces but released under dishonorable conditions, or
 Never served in any capacity in the military.

Are you now, or have you ever been, a member of the reserve component of any U.S. military branch?    Yes    No

Are you now, or have you ever been, a member of either the Army or Air National Guard?    Yes    No

Are you a spouse or dependent of a person on active duty, a reservist, National Guard, or veteran of the U.S. Armed Forces?    Yes    No

If you answered yes to any of the above questions, military branch of service:    Air Force    Army    Coast Guard    Marine    Navy

Do you plan to attend with veteran’s (U.S. military service) benefits?    Yes    No

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Emergency Contact

Relationship: ☐ Grandparent ☐ Brother ☐ Sister ☐ Spouse/Partner ☐ Other

Name: ______________________________________________________________________________________________________________________

Street: ___________________________________________________________________________________________________________________

City: ___________________________________________________________________________________ State: ________ ZIP: __________________

Preferred Phone: __________________________________ E-mail Address: ________________________________________________________________

Enrollment Information

I plan to be a: ☐ Day Student ☐ Evening Student

What brought about your interest in Porreco College? (check all that apply)

☐ Billboard ☐ Campus Event (i.e., open house, group day, etc.) ☐ Co-worker
☐ Edinboro University Alumni ☐ Edinboro University Employee ☐ Edinboro University Publication
☐ Edinboro University Student ☐ Edinboro University Website

Friend ☐ Guidance Counselor ☐ High School Teacher

Individual Visit to Campus ☐ Internet (i.e., College Board, Peterson’s, etc.)
Newspaper Advertisement ☐ Online Advertisement ☐ Radio Advertisement

Relative ☐ School Field Trip ☐ TV Advertisement
☐ Unplanned Visit to Campus (didn’t have an appointment or particular reason to visit)
Visit by Edinboro University Admissions Representative to Your High School ☐ Other

Supplemental Information

Please use the space below to share any information that will assist us in evaluating your admissions application. Examples may include but are not limited to school activities, awards, work experiences, military, travel, career plans, etc. Please use additional paper if necessary.

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________

_________________________ ________________________________
Signature of Applicant Date

SIGNATURE

I certify that the above statements are correct and understand that any misrepresentations by me on this application form could lead to future disciplinary action by the University.

_________________________ ________________________________
Signature of Applicant Date

PLEASE REMEMBER TO SEND US AN OFFICIAL COPY OF YOUR HIGH SCHOOL TRANSCRIPT, AND OFFICIAL TRANSCRIPTS FROM OTHER POST-SECONDARY INSTITUTIONS, IF APPLICABLE.

Completed applications should be sent to:
The Department of Continuing Education Office | Porreco College
2951 West 38th Street | Erie, PA 16506
814-732-2544 | Fax: 814-833-2085

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