Edinboro University’s Master of Business Administration is a flexible program that is highly focused on developing decision-making abilities from a global leadership and ethical framework. This approach ensures that students are able to communicate at a high level, with confidences, and add value to their organizations. While courses will have components similar to traditional MBA programs, the focus is intended to cut across business disciplines and incorporate concepts from the various functional areas of business necessary in making good business decisions.

CURRICULUM
The Master of Business Administration requires 30 semester hours of prescribed graduate credit as a partial requirement for the degree. These required graduate credits should be earned as follows:

**CORE COURSES** (18 credits)
- MBA 600  History of Management Decision-Making
- MBA 610  Managers’ Use of Accounting in Decisions
- MBA 620  Employees’ Decisions in Organizations
- MBA 660  Investors’ and Creditors’ Decisions
- MBA 720  Leadership in Decisions

**ELECTIVES** (9 credits)
- MBA 630  Customers’ Decisions in the Marketplace
- MBA 640  Supplier Decisions and Support
- MBA 650  Employers’ Decisions and Support

**BUSINESS FOCUS:**
- MBA 660  Investors’ and Creditors’ Decisions

**EDUCATION FOCUS:**
- EDLR 760  Legal Aspects of Educational Leadership
- EDLR 785  Personnel Leadership and Labor Relations
- EDLR 797  Educational Technologies and Facilities
- EDLR 798  Comprehensive Planning and Policy Analysis

**CAPSTONE**
- MBA 7960 Strategic Decision Making

* While the School of Business would offer these three courses, students can create a specialized degree emphasis to fulfill career goals through:

1. Students may, but are not required to, choose an emphasis by selecting courses that are in a related discipline or field.
2. Upon the approval of the Program Head and the Dean of the School of Business, a degree plan can be created by the student through other graduate courses offered at Edinboro University to meet the student’s career goals.

DEGREE REQUIREMENTS
- Students must obtain a 3.0 GPA or better for graduation in the program.
- All credits must be earned within five (5) years from the start of the program.
- No more than six semester hours of “C” grade will be accepted toward meeting the 30 semester hours of credit required for the MBA.
- A minimum of 15 credits must be taken at Edinboro University (or through our consortium with Slippery Rock University and/or Clarion University) toward this degree, so long as they are equivalent to the course required.
- Upon approval of the Program Head and Dean of the School of Business, no more than 9 credits may be utilized from another graduate program to count toward this degree program.
ADMISSION REQUIREMENTS and PROCEDURES

- Visit the Graduate School webpage and click the “Applying to Graduate School” link on the left side of the screen.
- Begin by creating an account on CollegeNET by clicking the “account” link on the Apply page.

CollegeNET is a self-managed application system. It will allow you to submit admission materials, check the status of your application, and view your decision letter using this account. If you have issues with your CollegeNET account, consult the CollegeNET help desk by submitting a Help Request Form or email help@collegenet.com.

Individuals seeking admission as degree students in this program must comply with the general admission requirements for graduate students at Edinboro University and with the following specific admission requirements for this program:

1. Complete the online application.
2. Pay an application fee of $30.
3. Provide an official transcript verifying an earned baccalaureate degree from a regionally accredited institution of higher education.
4. Have earned an undergraduate cumulative quality point average of 3.0
5. Completion of the Graduate Management Admission Test (GMAT), if required.¹
   If GMAT is required, students must achieve an undergraduate GPA x 200 + GMAT Score equal to at least 1050.
6. Provide current professional resume or CV.
7. Submit a personal statement (essay) stating professional goals, leadership philosophy, and expectations from the program.
8. Demonstrate competencies in the prerequisite foundation disciplines through prior coursework or examination in accounting or finance, economics, management, marketing, statistics, and business math.²
9. Submit two professional letters of recommendation.
10. If applicable, apply for the acceptance of transfer credit prior to the beginning of the program (when possible).

¹ Students may be able to waive the GMAT based on college GPA, prior graduate study, and/or work experience. Please contact the School of Graduate Studies for additional information.
² For students who do not have these courses as undergraduate courses, or for information on how to demonstrate competencies based on prior experience, please contact the School of Graduate Studies.

For More Information: If you have questions about the application process, please contact Edinboro University’s School of Graduate Studies at gradstudies@edinboro.edu or at (814) 732-2856 or toll-free (888) 845-2890.

Office for Students with Disabilities: For information or assistance regarding services, activities and facilities that are accessible to and usable by persons with a disability, contact the Office for Students with Disabilities (OSD), at (814) 732-2462. For additional information, visit the OSD web page.

Graduate Assistantships: Graduate Assistantships are available for campus based students only. They are awarded on a competitive basis. Admission applications must be completed by February 15th to be considered for an assistantship. Assistantships provide a partial waiver of tuition and a stipend, as well as an opportunity to gain experience in research and professional activities. Additional information about assistantships is available through the School of Graduate Studies and Research, (814) 732-2856 or toll-free (888) 845-2890.

Financial Aid Considerations: An academic year consists of fall, spring, and summer. Graduate students taking graduate level courses may receive up to $20,500 in the Direct Unsubsidized Stafford Loan Program. Most students will use their Stafford loans during the 9 month period (fall and spring). Students will want to be mindful of their financial aid to allow for funding for 12 months if planning on enrolling during the summer term. Students will have an option to apply for Graduate Plus loan or private loans if other funding has been exhausted. For more specific information, please contact the Financial Aid Office at (888) 611-2680 or finaid@edinboro.edu.

Employer Reimbursement: Non-traditional students who are working and taking classes on a part-time basis may have employer-paid education benefits. The purpose of the employer tuition reimbursement agreement is to allow employees who receive reimbursement to defer payment of their tuition and fees until after grades are available at the end of the semester. Edinboro University accepts employer benefit plans through arrangements with the Bursar’s Office by completing the enclosed employer tuition reimbursement agreement.

Veterans’ Education Benefits: Information and printable forms regarding Veterans’ Education Benefits and the Montgomery GI Bill are available at the Department of Veterans Affairs website, http://www.gibill.va.gov/. After the Department of Veterans Affairs approves a student’s eligibility, and after the school certifies the student’s enrollment, benefits are paid directly to the student after the end of each month.

Edinboro University of Pennsylvania is an equal opportunity education institution and employer and will not discriminate on the basis of race, color, national origin, sex, and disability in its activities, programs or employment practices as required by Title VI, Title VII, Title IX, Section 504, and the ADA. For information regarding civil rights or grievance procedures, contact the Office of Human Resources and Faculty Relations, (814) 732-2703 or the Office of Social Equity (814) 732-2167, Reeder Hall, 219 Meadowville Street, Edinboro, PA 16444.

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