The coursework and related experiences prepare the candidate to promote the success of all students by becoming a district level leader for Special Education within the K-12 school system. “Leadership for Student Achievement” is the common thread throughout the program. Upon successful completion of the program, individuals will make application for PA Supervisor of Special Education certification. Successful completion of the program and achievement of the qualifying score on the Educational Leadership exam: Administration and Supervision will lead to Supervisor of Special Education Certification.

Admission Requirements: All admission materials should be sent to: School of Graduate Studies, 310 Scotland Road, Butterfield Hall, Edinboro, PA 16444 or via email gradstudies@edinboro.edu or fax 814-732-2611.
1. Complete the online graduate application (gradschool.edinboro.edu)
2. Application Fee: $30
3. Submit official transcripts verifying an earned baccalaureate and master’s degree from and accredited institution (not needed if degree was earned at Edinboro).
5. Five years of satisfactory, professional, certificated experience in special education on a Special Education certificate. Students who do not meet at least five years of certificated experience will not be approved for certification until the required work experience has been completed.
6. If you do not possess a master's degree in Special Education, you are required to take additional graduate course(s) in Special Education as determined by the Program Head.
7. Complete Mentor and Essay Form (attached).
8. Satisfies the requirement of Section 1209. Section 1209 refers to good moral character.
9. Requests for course substitution from another graduate degree must be submitted to the Program Head for consideration.

Application Deadline: This program has rolling admissions. There is no guarantee that the School of Graduate Studies can process an application for admission less than six weeks prior to the semester start date to which enrollment is sought.

Curriculum:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDLR 700</td>
<td>Introduction to Educational Leadership</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 775</td>
<td>Educational Leadership Theory and Practice</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 741</td>
<td>Curriculum Leadership</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 731</td>
<td>School and Community Relations</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 721</td>
<td>Collaborative Leadership for Evaluation</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 760</td>
<td>Legal Aspects of Educational Leadership</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 765</td>
<td>Financial Aspects of Educational Leadership</td>
<td>3 credits</td>
</tr>
<tr>
<td>EDLR 792</td>
<td>Supervisory Internship</td>
<td>6 credits</td>
</tr>
</tbody>
</table>

Note: Certification procedures in the Commonwealth of Pennsylvania require that the candidates must pass the Exam required by the Pennsylvania Department of Education before certification will be granted. Candidates seeking certification in another state shall follow the corresponding procedures required by the given state. Only international students who hold immigrant status, and have submitted a form of intent to become a citizen, are eligible to apply for PDE teacher certification.

For more information: If you have questions about the application process, please contact Edinboro University's School of Graduate Studies at gradstudies@edinboro.edu or at (814)732-2856 or toll-free (888) 845-2890. Questions about the Supervisor of Special Education Certification Program should be directed to one of the following representatives from Edinboro University’s Department of Professional Studies: Dr. Andrew J. Pushchak: 814-732-1548 or apuschak@edinboro.edu or Dr. John F. Ziegler: 814-732-1712 or jfziegler@edinboro.edu

Office for Students with Disabilities: For information or assistance regarding services, activities and facilities that are accessible to and usable by persons with a disability, contact Office for Students with Disabilities (OSD), at (814) 732-2462 t/tty. For additional information, visit the OSD web page.

Financial Aid Considerations: An academic year consists of Fall, Spring, and Summer. Graduate students taking graduate level courses may receive up to $20,500 in the Direct Unsubsidized Stafford Loan Program. Most students will use their Stafford loans
during the 9 month period (Fall and Spring). Students will want to be mindful of their financial aid to allow for funding for 12 months if planning on enrolling during the Summer term. Students will have an option to apply for Graduate Plus loan or private loans if other funding has been exhausted. For more specific information, please contact the Financial Aid Office at (888) 611-2680 or finaid@edinboro.edu.

**Employer Reimbursement**: Non-traditional students who are working and taking classes on a part-time basis may have employer-paid education benefits. The purpose of the employer tuition reimbursement agreement is to allow employees who receive reimbursement to defer payment of their tuition and fees until after grades are available at the end of the semester.

**Veterans' Education Benefits** Information and printable forms regarding Veterans' Education Benefits and the Montgomery GI Bill are available at the Department of Veterans Affairs website, [http://www.gibill.va.gov/](http://www.gibill.va.gov/). After the Department of Veterans Affairs approves a student's eligibility, and after the school certifies the student's enrollment, benefits are paid directly to the student after the end of each month.

Edinboro University of Pennsylvania is an equal opportunity education institution and employer and will not discriminate on the basis of race, color, national origin, sex, sexual orientation and disability in its activities, programs or employment practices as required by Title VI, Title VII, Title IX, Section 504, ADEA and the ADA.

For information regarding civil rights or grievance procedures and for inquiries concerning the application of Title IX and its implementing regulation, contact Ms. Valerie O. Hayes, J. D. Director of Social Equity, / University Title IX Coordinator, 207 Reeder Hall, 219 Meadville Street, Edinboro, PA 16444 (814-732-2167). Additionally, inquiries concerning Title IX and its implementing regulation can be made to the U.S. Department of Education, Office of Civil Rights.

For information or assistance regarding services, activities and facilities that are accessible to and used by persons with a disability, contact Office for Students with Disabilities at the Crawford Center (814-732-2462 V/TTY).
Edinboro University
Educational Leadership Program – Supervisor of Special Education Certification

Mentor Supervisor of Special Education Identification and Recommendation

Name of Candidate: _______________________________________________________________

Name of Mentor Supervisor of Special Education: ________________________________

Title of Mentor Supervisor of Special Education: ________________________________

Signature of Mentor Supervisor of Special Education: _____________________________

Mentor School District/Organization: ___________________________________________

Mentor Address: _______________________________________________________________

Mentor Phone: ______________________ E-Mail: ________________________________

Mentor Supervisor of Special Education Directions: Please rate the candidate’s potential for graduate study in the field of educational leadership by marking an X in the appropriate column. Please return complete form to candidate.

Accomplished—Candidate shows superior evidence (This should be reserved for only the most exceptional candidate.)

Target—Candidate shows expected evidence

Not ready—Candidate has not demonstrated evidence of readiness for a graduate program in educational leadership

<table>
<thead>
<tr>
<th>Accomplished</th>
<th>Target</th>
<th>Not ready</th>
</tr>
</thead>
</table>
| Candidate demonstrates evidence of oral and written communication skills
| Candidate demonstrates evidence of commitment to professional growth
| Candidate has demonstrated evidence of leadership potential
| Candidate has had experience with diverse learners and/or community members
| Candidate demonstrates ability to use technology
| Candidate demonstrates evidence of positive interpersonal skills

Please prepare an essay (500 word limit) reflecting your understanding of how educational leaders shape learning and your philosophy of promoting student achievement and success for all students. Please include the following statement at the end of your writing sample: "I, print your name, certify the writing sample I have submitted is my own work, reflecting my own thoughts; that no part is plagiarized, and I did not receive assistance in completing the writing sample." Follow with your signature and date.

Graduate Student Responsibility:

PLEASE SUBMIT THE MENTOR SUPERVISOR OF SPECIAL EDUCATION IDENTIFICATION AND RECOMMENDATION FORM AND YOUR ESSAY TO: gradstudies@edinboro.edu or via fax (814-732-2611)