

**Billing Instructions**

All students who receive a bill and plan to attend classes must **return the bottom "tear off" portion of the bill even if no balance is due OR you can sign your TITLE IV funds authorization in MyEdinboro**. Any past due balance from previous semesters of attendance must be paid in full unless written authorization to enroll without payment has been given by the Bursar. Please mail the return portion of the bill along with your check or money order in the envelope provided. Checks or money orders should be made payable to Edinboro University. To pay in person, visit the Bursar Office in Hamilton Hall during business hours Monday through Friday. We accept cash, check, money order and (debit only) MasterCard or Visa. Payments can be also be made online at my.edinboro.edu by clicking on the eBill icon on the Launchpad. eBill accepts Web Check (from checking or savings), VISA, MasterCard, American Express and Discover cards. The financial aid listed on this bill is the only aid Edinboro University is expecting at this time to cover your bill. If you are expecting additional aid, you may include a copy of the aid not shown on this bill then deduct the amount from your balance due and pay any difference. A Payment Plan Option is available online, or you may use the application below, sign the agreement, and return it with your first payment (including the payment plan fee) in the remittance envelope. **NOTE: Installment reminders will be sent to the student email monthly, no paper statement will be generated.** Students who do not pay their bill in-full or have proof of financial aid will be automatically enrolled in the Semester Payment Plan and charged the payment plan fee, at the discretion of the University. For questions regarding the bills, please contact the Bursar Office (814) 732-3502.

2016-2017 Tuition and Fees (subject to change without notice)		
	*Full-Time	Per Credit
<b>Undergraduate Tuition</b>		
In-State	\$3,619.00	\$302.00
Out-of-State/International-Prior to Fall 2014	\$5,429.00	\$452.00
Out-of-State-Fall 2014 & After	\$3,800.00	\$317.00
International-Fall 2014 & After	\$6,153.00	\$513.00
*Full-Time Denotes 12-18 credits		
<b>Graduate Tuition, per credit hour</b>		
In-State	N/A	\$483.00
Out-of-State	N/A	\$725.00
*In-State	N/A	\$531.00
*Out-of-State	N/A	\$798.00
*Students enrolled in the following Masters Programs: Fine Arts and Master of Arts in Speech Language Pathology		
Mandatory Fees		
	**Full-Time	Per Credit
<b>Instructional Service</b>		
In-State Undergraduate	\$384.30	\$32.10
Out-of-State/International Ugrad-Prior to Fall 2014	\$577.00	\$48.10
Out-of-State Undergrad-Fall 2014 or after	\$414.10	\$34.60
International Undergrad-Fall 2014 or after	\$649.40	\$54.20
In-State Graduate	N/A	\$76.35
Out-of-State Graduate	N/A	\$114.45
*In-State Graduate	N/A	\$83.55
*Out-of-State Graduate	N/A	\$125.40
*Students enrolled in the following Masters Programs: Fine Arts and Master of Arts in Speech Language Pathology		
<b>Technology Fee</b>		
In-State Undergraduate	\$224.00	\$19.00
Out-of-State Ugrad	\$341.00	\$29.00
In-State Graduate	N/A	\$26.00
Out-of-State Graduate	N/A	\$38.00
<b>University Center Fee Undergraduate</b>	\$320.00	\$26.00
<b>University Center Fee Graduate</b>	N/A	\$36.00
<b>Health Center Fee Undergraduate</b>	\$150.00	\$12.50
<b>Student Activity Fee Undergraduate</b>	\$225.00	\$18.66
<b>Nursing Fee-Innovative and BSN</b>		
*In-State Ugrad	\$904.75	\$75.50
*Out-of-State Ugrad	\$950.00	\$79.25
*International Ugrad	\$1,538.25	\$128.25
**Full-Time Denotes 12-18 credits Undergraduate Only		
<b>ART Fee-Per Credit for ART classes only</b>	5% of Tuition Charge	
<b>Student Success Fee</b>	\$70.00 Per Semester	
<b>Applied Music Fee-charged in addition to regular tuition and fees for each applied Music Course taken.</b>	\$100.00 Per Course	
<b>STEM Fee- Charged in addition to regular tuition and fees for any course classified as a STEM course</b>	\$30.00 Per Credit	

Total Withdrawal from the University	
Students can withdraw from all courses and leave the University via the SCOTS system during the first 10 weeks of the semester. During the fall and spring terms, except for the application fee, tuition technology fee and advance deposits, students officially and totally withdrawing after the first class meeting may seek refund/account adjustment for tuition, health, university center, instructional service, and student activity fees according to the following schedule:	
Attend class and drop by Jan. 30, 2017	100%
Attend class and withdraw by Feb. 3, 2017	80%
Attend class and withdraw by Feb. 10, 2017	60%
Attend class and withdraw by Feb. 17, 2017	50%
Attend class and withdraw by Feb. 24, 2017	40%
After 5th Week	No Refund
Students officially and totally withdrawing after the first class meeting may seek refund/account adjustment for room and meals according to the following schedule:	
Attend class and drop by Jan. 29, 2017	90%
Attend class and withdraw by Feb. 3, 2017	80%
Attend class and withdraw by Feb. 10, 2017	60%
Attend class and withdraw by Feb. 17, 2017	50%
Attend class and withdraw by Feb. 24, 2017	40%
After 5th Week	No Refund

Housing and Meal Rates		
<b>Dearborn, Earp, Lawrence Towers:</b>		
<b>Double-per person (2 per room)</b>	<b>Private-(1 per room)</b>	
\$2,920.00 per semester	\$4,259.00	per semester
\$28.00 per night	\$40.00	per night
<b>Highlands @ Edinboro University:</b>		
	<b>Double</b>	<b>Single</b>
Semi-Suite	\$3,165.00	\$3,960.00
Suite	\$4,070.00	\$4,280.00
Studio	\$3,740.00	\$4,835.00
*Meal Plans can be purchased by going to: <a href="http://www.dineoncampus.com/edinboro">http://www.dineoncampus.com/edinboro</a>		

Request for refunds must be in writing and sent to the Bursar Office in Hamilton Hall.

Please Note: Students who reduce their credit hour load after January 30, 2017, so as to qualify for billing as a part-time students, shall **not** be eligible for refund or account adjustment of amounts which exceed the part-time rate. After the drop period, refunds for tuition and fees shall be made only for full semester withdrawal. Special start and end date courses are refunded based on number of course sessions attended at point of withdrawal compared to total number of class meetings. For more information, go to [www.edinboro.edu](http://www.edinboro.edu) Keyword "Bursar".

**EUP Semester Payment Plan Application (Monthly Installments)**

The payment plan contains four (4) monthly installments due, starting January 20, 2017 and approx. 30 days thereafter. The Payment plan fee is \$40.00 and is non-refundable and **installments will only be billed online via your eBill account, no paper statement will be generated.**

**Agreement:** The budget amount includes tuition, fees, room and board and must not include past due balances. Any change to an installment plan must have prior approval of the Bursar. If financial aid is awarded after the payment plan has been set up, you must continue to make regular payments until the aid is applied and the balance is paid in full. A \$15 late fee will be assessed for any past due installment amount. The University may with good reason discontinue or deny the payment plan option to any student. I understand and agree to abide by all the provisions of the Payment Plan. I have read and understand the terms.

Student or Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Semester Plan	
Budget Amount \$	_____
÷ 4 Monthly Payments	_____
+ \$40 Application Fee	_____ + 40.00
= Initial Payment Due	_____