2016/2017 Dependent Verification Worksheet

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected by the Dept. of Education for a process called verification. The law says that before awarding Federal Student Aid, you are required to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the Edinboro Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. We may ask for additional information if necessary. If there are differences, your FAFSA information may need to be corrected. You are required to return this form to the Financial Aid Office at Edinboro University. If you have questions about verification, please contact our office at 814-732-3500 or 1-888-611-2680 or finaid@edinboro.edu as soon as possible so that your financial aid will not be delayed.

Section A: Student Information

Student’s Last Name       Student’s First Name

Student’s Street Address

City          State          Zip Code

Student’s Home Phone Number

@             Student ID #

Student’s Social Security Number

Student’s Date of Birth

Student’s E-mail Address

Student’s Cell/Alternate Phone Number

Section B: Student’s Family Information

List below the people in your parents’ household including those members who do not attend college. Include the following:

- The student.
- The parents (including a stepparent if your parent is re-married) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016-2017. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member, excluding the parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2016, and June 30, 2017.

If more space is needed, provide a separate page with the student’s name and SSN at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will be Enrolled at Least Half Time (Yes or No)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Self</td>
<td>Edinboro University</td>
<td></td>
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</table>
**Section C: Receipt of Untaxed Income**

1. Did anyone in your household receive any untaxed income including but not limited to the examples below in 2015?
   - [ ] Yes
   - [ ] No
   If yes, please complete the chart below.

   **One of the parents or the student included in the household** received untaxed income in 2015. Examples of untaxed income include but are not limited to: the total amount of child support received for all children in 2015, housing, food, and other living allowances paid to members of the clergy or military, Veteran's non-education benefits such as Disability, Death Pension, Disability & Indemnity Compensation (DIC), and or VA educational work-study allowances, **other untaxed income such as worker's compensation** or disability, or any money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. Distributions to the student from a 529 Plan **owned by someone other than the student or the student's parents such as grandparents, aunts, uncles, etc. should be included.**

   **Do not include** student aid, earned income credit, additional child tax credit, welfare payments, untaxed social security benefits, supplemental security income, unemployment benefits, workforce investment act educational benefits, on-base military housing, combat pay, foreign income exclusion, credit for federal tax on special fuels, or benefits from flexible spending plans (cafeteria plans).

<table>
<thead>
<tr>
<th>Name of Person who Received untaxed income and their relation to you</th>
<th>Source of untaxed income</th>
<th>Amount Received in 2015?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Smith-mother-(example)</td>
<td>Worker's Compensation</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>


**Section D: Receipt of Snap Benefits**

1. Did anyone in your household receive benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2014 or 2015?
   - [ ] Yes
   - [ ] No
   If yes, please complete the chart below.

<table>
<thead>
<tr>
<th>Name of Person Who Received the Snap Benefits</th>
<th>The Calendar Year the benefits were received (2014/2015)</th>
</tr>
</thead>
</table>
Section E: Payment of Child Support

2. Did anyone in your household pay child support in 2015?
   □ Yes □ No If yes, please complete the chart below.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name of Child(ren) for Whom Support Was Paid and their age(s)</th>
<th>Amount of Child Support Paid in 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Smith (example)</td>
<td>Jane Smith</td>
<td>Jill Smith, 8</td>
<td>$2,500.00</td>
</tr>
</tbody>
</table>

Section F: Student Tax Information

Important Note: The instructions below apply to the student.

➢ Check the box that applies (only one box should apply):

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015 but did not file a federal tax return.
  - You are required to submit copies of your 2015 W-2 forms if you did not file taxes
  - List every employer even if the employer did not issue an IRS W-2 form.

<table>
<thead>
<tr>
<th>Employer's Name</th>
<th>2015 Amount Earned</th>
<th>2015 IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy's Auto Body Shop (example)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

- The student has used the IRS DRT (Data Retrieval Tool) to transfer 2015 IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT but will use the tool to transfer IRS tax information once the 2015 IRS income tax return has been filed and is available.
- The student has attached a copy of their 2015 IRS Tax Return Transcript (Personal copies of tax returns cannot be accepted).
- The student’s 2015 IRS Tax Return Transcript will be provided later. (Personal copies of tax returns cannot be accepted).
Section G: Parent Tax Information

Important Note: The instructions below apply to each parent included in the household.

☐ Check the box that applies (only one box should apply):

☐ The parent(s) were not employed and had no income earned from work in 2015.

Please indicate how the household bills were paid:

☐ The parent(s) were employed in 2015 but did not file a federal tax return.

  • You are required to submit copies of your 2015 W-2 forms if you did not file taxes.
  • List every employer even if the employer did not issue an IRS W-2 form.

<table>
<thead>
<tr>
<th>Employer's Name</th>
<th>2015 Amount Earned</th>
<th>2015 IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy's Auto Body Shop (example)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

☐ The parent(s) have used the IRS DRT (Data Retrieval Tool) to transfer 2015 IRS income tax return information into the student’s FAFSA.

☐ The parent(s) have not yet used the IRS DRT but will use the tool to transfer IRS tax information once the 2015 IRS income tax return has been filed and is available.

☐ The parent(s) have attached a copy of their 2015 IRS Tax Return Transcript (Personal copies of tax returns are not accepted).

☐ The parent(s) 2015 IRS Tax Return Transcript will be provided later. (Personal copies of tax returns are not accepted.)

*Notify the Financial Aid Office if the parents filed separate IRS income tax returns for 2015 or had a change in marital status after the end of the 2015 tax year on December 31, 2015.

Section H: Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student’s Signature

Date

Parent’s Signature

Date

Please return this worksheet to the Financial Aid Office of Edinboro University, 210 Glasgow Rd. Edinboro, PA 16444. You may also fax it to 814-732-2129. Or you can scan the documents and send via e-mail to finaid@edinboro.edu. We are happy to help you so for any questions, please contact us at 814-732-3500 or 1-888-611-2680.