INTENT

The intent of this policy is to provide for screening and controlled access for the observation of and interaction with children in the Miller Research Learning Center.

POLICY

A. All persons requesting permission to observe or interact with children in the Miller Research Learning Center must receive prior approval in writing from the Director of the Center. Such approval assumes compliance with all university, state and federal laws and regulations regarding student and parental rights and responsibilities.

B. The Director of the Miller Research Learning Center is responsible for monitoring visitations and shall have the authority to remove unauthorized persons from the Center. This authority includes the removal of those persons who do not comply with the rules and regulations established for the Center.

C. Observation and interaction shall include and be limited to: student teaching, field experiences, research studies, and visitations by school and public officials.

D. Normal visits by authorized university personnel or parents or guardians of children enrolled in the Center are not considered to be for observation and interaction, and do not require approval under this policy.
PROCEDURE

A. Requests must be submitted to the Director of the Miller Research Learning Center in writing and include the following:

1. Purpose of each observation and/or interaction.
2. Dates and times during which observation and/or interaction will occur.
3. Signature of person(s) making the request.

B. Each visitor to the Center must report to the Office of the Director and sign in on the occasion of each visit.