EDINBORO UNIVERSITY OF PENNSYLVANIA

TEMPORARY UNIVERSITY HOUSING-Policy No. D022

Supersedes Policy No. D022, Dated December 3, 1992

Recommended for Approval By John F. Fleischauer, Provost and Vice President for Academic Affairs

Approved By Foster F. Diebold, President on April 6, 1993

Review Date: As required

INTENT

To provide for temporary housing for visiting scholars and dignitaries.

POLICY

Temporary housing for visiting dignitaries such as international scholars or other official guests of the University may be provided under special situations approved by the President. Housing will not be provided for new employees, casual visitors, or others on campus. Housing will normally be provided at the Porreco Summer Cottage only for extended stays of dignitaries. Rental charges will be established for all approved occupants in accordance with Commonwealth and State System of Higher Education directives. University facilities are inadequate for broad spectrum housing use or extensive occupancy.

PROCEDURES

All requests for temporary housing for official University guests are to be made to the applicable vice president two weeks prior to occupancy. Facilities available are located in Reeder, Centennial, Earp, Scranton, Rose, and Dearborn Halls. Requests must include an explanation of the special need for temporary housing, person(s) to be housed, housing start and end dates, and services expected (e.g., telephone, parking permit, etc.). Requests endorsed by vice presidents will be referred to the Vice President for Student Affairs, who will confirm appropriateness and availability of facilities. The director of the Porreco Extension Center will serve as the referral point for Porreco Summer Cottage reservations. Approval of the President is required for all requests.