INTENT
The intent of this policy is to specify the procedure by which Edinboro University buildings and facilities are named.

POLICY
The naming of buildings and facilities belonging to Edinboro University of Pennsylvania shall be conducted in accordance with the Board of Governors Policy 1997-03 on naming of State System of Higher Education Facilities.

PROCEDURE
Edinboro University's Council of Trustees shall approve the naming of campus facilities. Recommendations for the naming of facilities must be brought forward to the Council of Trustees by a current member of that group or the President 30 days prior to a regularly scheduled meeting of the Council.

The Council shall consider the appropriateness of the recommendation in regard to the following criteria prior to the approval of any naming request:

1. The contribution made by the individual, foundation, or corporate entity to the mission of the University. Contribution can be in the form of outstanding service and/or generosity.

2. The achievements of the individual, group, or corporate entity as epitomizing the ideals revered by the University community.

3. In the case of philanthropic recognition, the appropriate gift-to-project cost ratio should be considered by the Council.

4. Substantial contribution to the development and destiny of the institution.

The President will inform the Chancellor of any decision by the Council to name a facility.

The President will submit a copy of this policy and any subsequent amendments to the Office of the Chancellor.