



**EDINBORO UNIVERSITY**  
of PENNSYLVANIA

**Bid Form**  
for  
**AFSCME, OPEIU, PSSU, and SPFPA**

**Eligibility:** *All employees in the classification immediately below or within the seniority unit of a posted vacancy are eligible to bid by submitting this form. Other employees may indicate their interest in a posted vacancy by submitting this form as well.*

**Submission:** *Interested employees must complete Parts I, II and III of this bid form and submit the original form, along with any other documentation requested in the posting notice, to the Human Resources and Faculty Relations Office within the specified time period indicated on the posting notice.*

**Part I – Employee Name and Present Position Information (Please Print Clearly or Type)**

Name: \_\_\_\_\_

Classification/Position Title: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Work Location: \_\_\_\_\_

**Part II – Posted Vacancy Position Information Submitting Bid for (Please Print Clearly or Type)**

Position Number: \_\_\_\_\_

Position Title: \_\_\_\_\_

Position Office: \_\_\_\_\_

**Part III – Employee Certification**

I hereby express my interest in the posted vacancy referenced in Part II above in accordance with the applicable Collective Bargaining Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part IV – To be completed by the Human Resources and Faculty Relations Office**

Date Received:

Copies: Employee (2)\*  
\* Employee’s Record (1)  
\* Employee’s Supervisor (1)  
Original: Search File