



# EDINBORO UNIVERSITY

## Superintendent Letter of Eligibility

**The program:** The Department of Professional Studies offers a post master's program leading to the Pennsylvania Letter of Eligibility.

### **Letter of Eligibility Curriculum:**

SCHA 796	The Superintendency	3 credits
SCHA 797	Educational Technologies and Facilities	3 credits
SCHA 798	Strategic Planning and Policy Analysis	3 credits
SCHA 785	Personnel Leadership and Labor Relations	3 credits
SCHA 799	Superintendent Internship	3 credits

Completion of the following courses is available during the academic year/summer sessions or the candidate may provide documentation of prior completion.

SCHA 716	Educational Leadership from a Global Perspective	3 credits
SCHA 731	School and Community Relations	3 credits
SCHA 741	Curriculum Leadership	3 credits
SCHA 765	Financial Aspects of Educational Leadership	3 credits
SCHA 775	Educational Leadership Theory and Practice	3 credits

**Admission Requirements:** All admission materials should be sent to: School of Graduate Studies, Biggers House, 148 Meadville Street, Edinboro, PA 16444 or via email [gradstudies@edinboro.edu](mailto:gradstudies@edinboro.edu) or via fax 814-732-2611.

1. Complete the online graduate application ([online.edinboro.edu](http://online.edinboro.edu))
2. Application Fee: \$30 (if not former EUP student); \$7 (if former EUP student)
3. Submit official transcripts verifying an earned baccalaureate and masters degree from an accredited institution.
4. Completion of a Master's of Education Degree Program
5. Professional Administrative or Supervisory Certificate
6. Six (6) years of satisfactory professionally certificated service of which three (3) of the six (6) years must have been in a certificated supervisory or administrative capacity
7. Submit a Copy of Professional Certificate

**For More Information:** *Questions about the application process* should be directed to the School of Graduate Studies and Research Office at 814-732-2856 or toll-free 888-845-2890. *Questions about the Letter of Eligibility Program* should be directed to Dr. Michael Vetere– 814-732-1468 or [mvetere@edinboro.edu](mailto:mvetere@edinboro.edu).

**Financial Assistance:** Additional information about other forms of financial aid is available through the Office of Financial Aid, (814) 732-5555 or toll-free (888) 611-2680.

**Employer Reimbursement :** Non-traditional students who are working and taking classes on a part-time basis may have employer-paid education benefits. The purpose of the [employer tuition reimbursement agreement](#) is to allow employees who receive reimbursement to defer payment of their tuition and fees until after grades are available at the end of the semester. Edinboro University accepts employer benefit plans through arrangements with the Bursar's Office by completing the enclosed [employer tuition reimbursement agreement](#).