Transfer Instructions for Applied Technology Students

Transferring from PMI to EU:

1. Complete and submit the Edinboro Undergraduate application:  
2. Submit $30 application fee (check, money order, or online via credit card or debit card) or waiver.
3. Request official high school transcript and official transcripts from PMI (verifying program completion) and all post-secondary institutions attended, to be sent directly to Edinboro admissions office (200 East Normal Street, Edinboro PA 16444). Student will pay any costs associated with obtaining transcripts.
4. Upon acceptance to Edinboro University, an evaluation of coursework will be completed and posted to the student’s record, and mailed to the student. As many as 27 EUP required credits may be transferred in, depending on the program completed at PMI.
5. Edinboro University will acknowledge the student’s application and once accepted the student must submit a non-refundable advanced tuition deposit, confirming their intent to enroll.
6. Upon receiving the advanced tuition deposit, the student will be notified of his/her academic advisor assignment, and should contact the advisor to assist with course scheduling.
7. Once scheduled, the student will be billed appropriately for the Edinboro coursework.

For Financial Aid:

1. Complete the FAFSA application at www.fafsa.gov. Edinboro’s school code is 003321.
2. Complete the PHEAA application at www.pheaa.org if you are a Pennsylvania resident.
3. If you already have a FAFSA done for the current year for PMI, please log into your FAFSA and add Edinboro University to the application.
4. You must do a FAFSA each year that you are in school.
5. Once you are accepted into EU, you will get an award letter within 3 weeks.
6. Financial aid award information can be found in your my.Edinboro portal, in the SCOTs section.
7. If you do not receive an award letter, please contact our office at 814-732-3500.

Transferring from EU to PMI:

1. Upon completion of A.A.S. coursework at EU, complete and submit the PMI application, application fee and any competency tests.
2. Request official EU transcript sent to PMI. Student will pay any costs associated with obtaining transcripts.
3. Students who complete all EU A.A.S. coursework prior to transferring to PMI to complete the diploma program will be exempt from specific courses at PMI.
4. Students will receive the A.A.S. degree from EU once all requirements at both institutions are met.