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Greetings from the President

Welcome to Edinboro University! I am delighted that you have chosen to pursue your goals here. You’ve made an outstanding choice, and it is my privilege to welcome you to the Edinboro Community. Edinboro offers you an exceptional education on a campus committed to your academic success and personal growth. Your new community – faculty, staff and your fellow students – will join with you to make your Edinboro experience excellent!

You are here at Edinboro because in the admissions process we recognized your promise and potential to excel and to graduate. As an Edinboro student, whether you’re a traditional student, adult learner, resident or commuter, I am confident you will not only fit in, but also be a valued, respected member of our community. In that regard, we insist upon a collegial, respectful, and safe environment for all – a welcoming environment conducive to educational attainment and growth in which we all benefit from your participation.

It is important you not only read, but also become familiar with this guide. It is designed to help you better understand Edinboro University and our policies and regulations aimed at your success, while simultaneously supporting your adjustment to university life.

It will help you become active in the vibrant community of our classrooms, laboratories, library, athletic fields and varied extracurricular activities and venues.

We are here for you. Every Edinboro employee has one priority: Your success – in each course, in your major, in extracurricular activities, and, above all, your success in achieving your degree. That’s what makes our work so rewarding and fulfilling; we care deeply about what we do. We know the lasting value of an Edinboro degree, and we want you to have the opportunity to earn a degree that will be the foundation for a successful career and life of significance after graduation.

While our primary goal is your success, that success is a shared responsibility. Our responsibility is to make sure that you have the very best academic and extracurricular opportunities available. Your responsibility is to enthusiastically take advantage of everything Edinboro has to offer. I urge you to throw your mind and heart into the hard work necessary to exceed your own expectations and realize your fullest potential.

On behalf of the Edinboro Community, I pledge to tirelessly uphold and advance our commitment to excellence and our commitment to you. Welcome to our community; I can’t wait to get to know you!

Julie E. Wollman, Ph.D.
President
Mission

Distinguished by its focus on individual attention to student success, commitment to diversity, and responsiveness to the evolving needs of the broader community, Edinboro University provides the highest quality undergraduate, graduate and co-curricular education.

Values

Edinboro University is committed to creating opportunities for intellectual and personal growth in an inclusive environment. We value excellence, curiosity, respect, responsibility, and integrity.

Vision

Edinboro University will be the first choice among students, employers, and the community for excellence in higher education.
History and Traditions

Alma Mater

Hail to thee, our Alma Mater glorious, fresh wreaths we bring to bind thy brow. Trials have passed and thou has stood victorious; Never fairer, never statelier than now. Oh Edinboro, Edinboro, ever praising thee in song. While class speeds class as swift years pass, To thee our hearts belong.

Brief History – Edinboro University

Throughout its more than 155 years, Edinboro University has focused on unparalleled excellence, commitment to student success, and responsiveness to the evolving needs of the broader community.

The institution was founded in 1857 as the Edinboro Academy, a village school for descendants of the region’s original Scottish settlers. It is the oldest training institution west of the Allegheny Mountains and the second oldest in Pennsylvania.

In the beginning, Edinboro consisted of a single two-story building, six classrooms, three instructors, 110 students and a principal. That original building, beautifully restored and repurposed as Academy Hall, now stands amid more than 40 newer structures on the 585-acre main campus as a symbol of continuity through a century and a half of transformation as a state normal school, state teachers college, state college and, since 1983, state university.

As the University’s facilities have expanded, including locations in Erie and Meadville, so have the opportunities in areas of study as diverse as computer animation, psychology, nuclear medicine and business. An Edinboro University education has provided the foundation for successful careers in art, education, health care and many other fields for Edinboro’s more than 60,000 alumni.

Edinboro University Fighting Scot

The robust and fearless image of the kilt-clad Fighting Scot stands as a fitting mascot for Edinboro University’s athletic teams today, but that beloved tradition is just a half-century old.

Before 1961, Edinboro was the home of the Red Raiders, a Native American symbol that seemed incongruous with the community’s Scottish heritage. Recognizing the need for a better representation of school spirit, the student newspaper, The Spectator, championed the cause of choosing a more fitting mascot. A contest was held, and a Scottie dog emerged the winner, though it would not reign for long.

The Fighting Scot identity as it is known today emerged in 1968 through a drawing by art student Mickey Sego. It is embodied in the success of our women’s and men’s athletic teams as well as in a 14 foot bronze statue that commands a plaza adjacent to McComb Fieldhouse. It was dedicated in 2010 as the culmination of a 13-year effort by alumni and friends of the University.
Your World is Changing: Overview of Your First Year

First-Year Experience Program

(814) 732-1592

Edinboro University is committed to helping students during their first year of study through a variety of academic programming and support services specifically designed for first-year students called First-Year Experience (FYE). The FYE program combines seminar courses, first-year advising opportunities, and a Common Hour to assist students in becoming oriented to the classroom, campus resources, and the Edinboro community. The FYE program is designed to help students succeed in their first year by making an effective transition from high school to university life. Additional information can be obtained by visiting the university website and contacting the FYE Common Hour Coordinator in each department.

Saying goodbye to what has become very familiar isn’t easy, but moving on to new challenges can be very exciting. The first year for all new students is a time of growth, both intellectual and personal. At Edinboro, we are committed to providing support and assistance that promotes student success. Many faculty and staff members are available to assist you and have many years of experience working with university students. If you have questions or concerns, just ask! Here are some tips to which you may refer in dealing with some of the challenges of your new experiences.

Academics

New responsibilities related to your academic success are significant during your first year. While it may seem obvious, attending class is crucial to your academic success. Be prepared for class, be prompt, ask questions, and seek assistance before you fall behind. Seek out faculty members during their office hours to get clarification and guidance. Tutoring and support services are readily available to assist you.

Campus Life

Avoid the urge to go home frequently. You are embarking on what will be among the best years of your life. Staying on campus and taking advantage of the cultural, social, athletic and recreational opportunities will help you to become more grounded in your new world. The fitness center, recreational sports, meditation and relaxation groups, athletic teams, student clubs and organizations are among the ways that you can become connected with a world of opportunities.

Finances

Where did it all go? Money may seem to disappear quicker than it comes in. Creating a budget and sticking to it is an important step in managing your money. Credit card use should be limited or avoided in order to maintain your overall financial health. Students may quickly amass credit card debt
that exceeds their ability to pay. Take advantage of the many personal finance seminars that are offered throughout the year as well as financial aid opportunities.

**Friends**

Get to know other students, especially those in their first year. Introduce yourself to others in class, at the dining hall, in the bookstore, the student center or anywhere an opportunity presents itself. Make it a priority to become involved in a student club or organization, recreational sports, hall council or the residence hall association, or other activities and events that encourage interaction with your peers. As you make new friends, you will need to work to achieve greater balance between your social life and your academic career.

**Health**

A balanced diet and exercise are important to maintain your overall health, both physically and mentally. Don’t fall into the habit of grabbing fast food every day. Check out all of your options for dining at the various campus locations. Visit the fitness center, become involved in a recreational sports program or other activities offered. The student health center is staffed with physicians, nurse practitioners, and nurses who are committed to working with college students. Most importantly, be sure to get plenty of SLEEP!

**Roommates and Suite-mates**

Moving in with a stranger may be unnerving. Important issues should be discussed before conflicts arise. Share your personal beliefs and values related to guests in the room, cleaning, sharing clothing and other items, drugs, alcohol, and anything else that is important when sharing a room with another student. Compromise and share responsibilities with your roommate. Talk about the things that are bothering you. Your new roommate just might become your best friend. Your Resident Assistant can be a valuable resource to facilitate communication between and among students living together in the residence halls.
COLLEGE of ARTS, HUMANITIES, and SOCIAL SCIENCES

Office of the Dean
R. Benjamin Wiley Arts & Sciences Center
Office Phone: (814) 732-2400
Fax: (814) 732-2422

Art Department
Doucette Hall 113
(814) 732-2406
BFA - Applied Media Arts, Cinema (Animation, Computer Animation, Film and Video) Graphic Photography
BFA - Fine Arts/Crafts (Ceramics, Drawing, Jewelry/Metalsmithing, Printmaking, Painting, Sculpture, Wood/Furniture)
BS - Art Education
MA - Art
MFA - Fine Arts (Ceramics, Jewelry/Metalsmithing, Painting, Printmaking, and Sculpture, with additional studio work available in Drawing, Weaving/Fibers, and Book Arts)

Communication Department
Compton Hall 208
(814) 732-2444
BA - Communication Studies
MA - Communication Studies

English and Liberal Studies Department
Centennial Hall 322
(814) 732-2736
AA - Liberal Studies
BA - English Literature
BA - English Writing
History, Anthropology, and World Languages Department
Hendricks Hall 146
(814) 732-2575
BA - Anthropology
BA - History
BA - History/Military History Concentration
BA – History/Digital History Concentration
BA - Individualized Studies
MA - Social Sciences

Journalism and Public Relations Department
Compton Hall 208
(814) 732-2444
BA – Journalism and Public Relations

Music Department
Dr. William P. Alexander Music Center 129
(814) 732-2555
BA - Music
BA - Music Education

Political Science and Criminal Justice Department
Hendricks Hall 146
(814) 732-2409
AA - Criminal Justice
BA - Criminal Justice
BA - Political Science
BA - Political Science (Legal Studies Concentration)

Sociology Department
Centennial Hall 322
(814) 732-2573
AA - Human/Social Services
BA - Sociology
COLLEGE of SCIENCE and HEALTH PROFESSIONS

Biology and Health Services Department
Cooper Science Hall 126
(814) 732-2500
BA - Biology
BS - Biology
BS - Biology: Pre-Med, Pre-Dental, Pre-Vet
BS - Environmental Science-Biology
BS - Medical Technology
BS - Nuclear Medical Technology

Chemistry Department
Cooper Science Hall 126
(814) 732-2529
AS - Pre-Pharmacy
AS - Pre-Pharmacy/LECOM
BA - Chemistry
BS - Chemistry
BS - Chemistry/ Forensic Sciences
BS - Chemistry/ Biochemistry

Geosciences Department
Cooper Science Hall 126
(814) 732-2529
BA - Earth Sciences
BA - Geography
BA - Geography (Environmental Studies track)
BA - Geography (Urban and Regional Planning track)
BS - Geology
BS - Geology (Environmental Geology track)

Mathematics and Computer Science Department
Ross Hall 109
(814) 732-2760
AS - Computer Science
BA - Mathematics
BA - Mathematics/Actuarial
BS - Computer Science (Application, Theoretical, Game and Virtual World Dev. Tracks)
**Nursing Department**
Human Services Building 105
(814) 732-2900
BS - Nursing
BSN - Innovative Nursing
BSN - RN to BSN

**Physics and Technology Department**
Cooper Science Hall 126
(814) 732-2592
AAS - Applied Technology
AET - Manufacturing Engineering Technology
BS - Physics (Liberal Arts Track)
BS - Physics (Theoretical Track)
BS - Physics (3/2 Engineering Track)
BS - Industrial and Engineering Administration

**Psychology Department**
Compton Hall 106
(814) 732-2774
BS - Psychology – Applied Developmental Concentration
BS - Psychology – Applied Mental Health Concentration
BS - Psychology – Custom Focus Concentration

**Social Work Department**
Hendricks Hall, 47G
(814) 732-2013
BS - Social Work
MSW - Social Work

**Speech, Language and Hearing Department**
Human Services Building 221
(814) 732-2433
BS - Speech and Hearing Sciences
MA - Speech/Language Pathology
SCHOOL of BUSINESS

Office of the Dean
R. Benjamin Wiley Arts & Sciences Center
Phone: (814) 732-2460
Fax: (814) 732-2522

Business and Economics Department
Hendricks Hall
(814) 732-2407
AS - Business Administration
BS - Business Administration/Accounting
BS - Business Administration/Accounting/Forensic Accounting and Fraud Examination
BS - Business Administration/Comprehensive Business Administration
BS - Business Administration/Financial Services
BS - Business Administration/Management Information Systems
BS - Business Administration/Marketing
BS - Economics
Office of the Dean
Butterfield Hall
Phone: (814) 732-2752
Fax: (814) 732-2268

Early Childhood and Reading Department
Butterfield Hall
(814) 732-2750
AS - Pre-School Education
BS in Education - Early Childhood Education
M.Ed. Early Childhood
M.Ed. Reading

Middle and Secondary Education and Educational Leadership Department
Butterfield Hall
(814) 732-2830
BS in Education – Middle Level Program (grades 4-8)

Option 1:
English/Language Arts & Reading Concentration
Mathematics Concentration
Science Concentration
Social Studies Concentration

Option 2:
Math & English/Language Arts & Reading Concentration
Math & Science Concentration
Math & Social Studies Concentration
Science & English/Language Arts & Reading Concentration
Science & Social Studies Concentration

BS in Education – Secondary Education (grades 7-12)
Biology
Chemistry
Comprehensive English
Earth/Space Science
General Science
Mathematics
Physics
Social Studies  
M.Ed. Educational Leadership  
M.Ed. Middle and Secondary Instruction

**Health and Physical Education Department**  
Crawford Center 106  
(814) 732-2502  
BS - Health and Physical Education, Health Promotion  
BS - Health and Physical Education, Human Performance  
BS - Health and Physical Education, Recreation Administration  
BS - Health and Physical Education, Sport Administration  
BS - Health and Physical Education, Teacher Certification

**Counseling, School Psychology and Special Education**  
Butterfield  
(814) 732-2421  
AA in Human Services – Developmental Disabilities (Special Education)  
BS in Education - Early Childhood Education (P-4)/ Special Education (P-8)  
MA in Counseling  
MA in College Counseling  
MA in Community Counseling  
MA in Rehabilitation Counseling  
MA in School Counseling  
M.Ed. in Educational Psychology  
M.Ed. Special Education  
Educational Specialist in School Psychology
Academic Advisors

Academic Advising is an important part of Edinboro University’s focus on student success. At Edinboro University, students are assigned an academic advisor who is a faculty member in their chosen major. If the student is undeclared or has not met the grade point requirements for their chosen major, they are assigned to a faculty member in the Academic Success Center. If you are uncertain as to whom your advisor is, please log into MyEdinboro, select S.C.O.T.S. from the launch pad, then Student Records.

Your advisor can help you develop and reach your educational goals by communicating accurate information regarding degree programs, policies and procedures, support services, internships, study abroad, and career opportunities. You will obtain the most benefit from your academic advising experience if you approach it as a partnership between your advisor and you; empowering you to obtain relevant academic information, develop educational and career plans, and access important campus resources and services. Although your academic advisor can assist you throughout your college career, you are responsible for making decisions regarding personal and educational goals and for satisfying all graduation requirements.

Tips for Contacting Your Advisor

If you send an e-mail, leave a note or voice message for your advisor, be sure to provide an accurate phone number and/or email address. Use of your University email account is recommended for email communication.

PLEASE NOTE: Faculty Advisors may not be available during the summer months or winter break due to research, travel, or service commitments. During those times, students are encouraged to contact the department chair for their major or the Academic Success Center (814) 732-2218 for assistance.

Obtaining a Different Advisor

If you would like to have a different advisor than the one assigned to you, you may request to change TO ANOTHER advisor in YOUR MAJOR. Forms are available at the Records and Registration office in Hamilton Hall or by using keyword: Forms from the Edinboro homepage.
Academic Resources

Academic Success Center

(814) 732-2218

The Academic Success Center supports and enhances the academic development of students at Edinboro University. Through proactive, intentional, and innovative programs, the Academic Success Center designs opportunities for students to achieve their academic goals.

The Academic Success Center, as part of a University-wide effort to improve student success, retention and graduation goals, provides:

- Academic Success Coordinators offering individualized and group experiences to build skills in study strategies, including time management, test-taking and note-taking
- Collaboration with faculty to provide support for students exhibiting academic difficulties
- Academic advising of all undeclared majors on campus, including exploration of opportunities within degree programs
- Provisional Admission Programming through the Edinboro Success Program and the University Success Program

Baron-Forness Library

(814) 732-2273

The Baron-Forness Library serves the students and employees of Edinboro University as well as members of nearby communities throughout the tri-state region. Open more than 90 hours per week, the library houses 500,000 bound volumes, provides access to thousands of journals in print and electronic formats and to over 100 electronic indexes and databases. More than three dozen computers in the reference area, a computer lab, and a wireless network ensure students are able to access, retrieve and manipulate information in virtually any format. The library’s numerous electronic resources, including electronic reserves and online reference assistance, make it possible for Edinboro University students, no matter where they reside, to access a wide array of library services and materials. Other services such as interlibrary loan and the self-borrowing service, EZBorrow, enable students and employees to obtain resources from other libraries. Tutoring and the Writing Center are available to assist students with their coursework. A coffee shop, a 24-hour study area, and group study rooms are also popular features. For more information about the library’s resources and services, please call (814) 732-2273 or visit us on the web at http://www.edinboro.edu/departments/library/.
The Dr. Robert C. Weber Honors Program provides for the needs of high-ability students whose intellectual and creative talents extend beyond conventional university offerings. The program is designed for students who choose to enrich their university studies through directed, self-directed, and independent activities commensurate with their abilities. The program is available to qualified students enrolled in a baccalaureate degree program. The Honors Program is a member of the National Collegiate Honors Council and the Northeast regional division of the NCHC. Additional information may be obtained by contacting the director of the University Honors Program.

The Writing Center
Baron-Forness Library 202

The Department of English and Theatre Arts’ Writing Center offers world-class services to all students free of charge. Students work with dedicated consultants of various majors and may receive help with argument construction, thesis development, organization, grammar, sentence structure, and different citation styles. Assistance is also provided to students with learning and developmental disabilities. State-of-the-art computers and a wide array of ESL, grammar and citation software are housed within the Writing Center to assist student writing.

Walk-ins are welcome, but appointments are recommended highly.

Governor George Leader Speech and Hearing Center
2nd Floor, Jeremy Brown Human Services Building

The Governor George Leader Speech and Hearing Center provides diagnostic and therapeutic clinical services for individuals of all ages with communication problems affecting speech, language, voice, cognition, and fluency. A modest fee is associated with all services and payment is handled through the Bursar’s office. The Center does not bill insurance directly but we do assist clients in obtaining reimbursement for paid services if they have insurance coverage for speech therapy. Fee reductions are available by application and currently enrolled Edinboro University students automatically qualify for a 75% fee reduction. Leader Center is open daily and operates in accordance with the Edinboro
University calendar. All services are by appointment only. Contact us by phone: (814) 732-2433 or email: davisl@edinboro.edu

**Mathematics Resource Center (MRC)**
Ross Hall 130

(814) 732-2760

The MRC was established in the fall semester of 2006 as a support service to Edinboro University students. Currently the MRC is staffed by peer tutors and mathematics faculty members who assist students taking a wide variety of mathematics courses such as college algebra, pre-calculus, calculus, elements of statistics, and linear algebra. Students seeking assistance are welcome to stop by the MRC during any of the scheduled hours, which are posted outside room 213 in Doucette Hall.

**Office for Students with Disabilities (OSD)**
Crawford Center

(814) 732-2462

The Office for Students with Disabilities (OSD) provides a wide range of support for students with disabilities. These services are intended to provide effective accommodations to aid the student in participating fully in all that the University has to offer. Students must be registered with the OSD and request accommodations based upon the documented disability. All services are individualized, and many services provided by the OSD are free, while some services are offered by subscription and may include a fee for service. The OSD uses both professional staff and student workers to assist students with disabilities make the most of their Edinboro experience.
Class Scheduling for Incoming Students

The Academic Success Center will create your class schedule for your first semester at Edinboro University. You will have the opportunity to create your own class schedule in future semesters. Here is some helpful information about your schedule:

- Your class schedule is made based on:
  - Courses required for your major
  - English, Math, and Chemistry placement scores
  - Freshman Scheduling Form
  - General Education Requirements
  - Core and Skills Requirements. Courses from the Distribution component are generally not selected because these may be upper-level courses not appropriate for a first-semester student.

- Typically, your first semester you will take 15 credits or 5 courses, plus a First-Year Common Hour for your major. Most bachelor’s degrees require 120 credits; completing 15 credits each semester should enable you to graduate in four years.

- In some cases, preparatory or remedial courses are required as a result of your placement test scores and do not count as credits for degree requirements. These courses are required to prepare you to be successful in required courses.

- Unless you specify when you are unavailable, your schedule may have classes that meet throughout the week and day.

- Classes are generally offered in the following patterns:
  - MWF: Monday (M), Wednesday (W), Friday (F) (50 minutes each day)
  - TR: Tuesday (T), Thursday (R) or MW: Monday (M), Wednesday (W) (75 minutes each day)
  - One day a week, usually in the evening or Saturday (S) or Sunday (U) (2.5 hours each day)
• The last week of the semester is Final Exam week. Each course has a two-hour final examination intended to provide a culminating experience.

• It is estimated that you will spend at least two hours studying and working on assignments for each one hour you are in class. Tutoring and academic support are available.

• Your class schedule can be viewed on S.C.O.T.S., by logging into your MyEdinboro account and selecting the S.C.O.T.S. icon from the launch pad, as soon as it is created. Please be sure to read the instructions for S.C.O.T.S. before accessing the system. Check your class schedule on S.C.O.T.S. the day before classes begin to be sure you have the most up-to-date schedule.

• In S.C.O.T.S., you can also view a detailed version of your schedule. You can make changes to your schedule after New Student Registration through the first week of the semester based upon course availability.

• For more information, instructions for S.C.O.T.S., or if you have questions, keyword: Freshmen from the Edinboro homepage.
E-REG and First-Day Attendance

E-REG (Electronic Registration)

In addition to first-day class attendance, there is a secure website where students can indicate that they will attend classes in the upcoming semester. E-REG opens when tuition bills are mailed out and ends at midnight on the last day to add a class. This lets us know if you are actually planning to attend for the semester. Students can access this site by logging into MyEdinboro and selecting EREG from the launch pad. It is CRITICAL that students E-REG and indicate their intention to attend classes each semester. It’s easy and only takes a moment to do so.

First-Day Attendance

You must attend classes on the first class day. Faculty will take attendance and report daily. Any student marked as a “non-attend” will be removed from the class, freeing seats for other students during the ADD period. It is imperative that you attend all of your classes and make sure your instructor knows that you are present. So, be sure to check your schedule by logging into MyEdinboro and selecting S.C.O.T.S. from the launch pad and checking your student email account frequently to make sure you have not been dropped from a course and that you are attending the courses on your schedule.

1. Why is first-day attendance important … what’s in it for me?

The data we have suggests that this process will be a win-win situation for students as well as faculty. Our goal is to reclaim the seats of students who are not attending within the ADD period, allowing other students to enroll in courses they need. During fall 2012, approximately 1,000 seats were recorded as Non-Attend. Those seats were available to students to ADD during the Drop-Add period. The availability of these seats made a significant impact on students’ ability to get into the classes they needed.

2. Why do I have to attend my first class?

All classes are important for a student’s success. The first class of a semester is particularly important, as your professor will most likely give an overview of the course, distribute the syllabus and exam/test dates, as well as begin teaching the course material.

3. What if I am registered and miss my first class due to car trouble, sickness, etc.?

We recognize that students may have a legitimate reason for not being in class. In those cases, the student should contact the professor via phone or email. If you cannot reach the professor, then contact the department chair or dean so that you will not be removed from the class.
4. How does this help?

Along with First-Day Attendance, E-REG is designed to enable us to determine who is here and who is not. We need to be able to remove the students who have no intention of coming for the semester for which they are scheduled, which allows us to free seats for students (like you) who need them!

Once tuition bills are sent out, if you ARE attending, you must tear off the lower portion of the bill, sign it and return it (even if there is a zero or negative balance) and complete your E-REG to indicate that you will be attending for the upcoming semester. If you are NOT attending, you must complete your E-REG that you will not be attending for the upcoming semester. It’s easy and fast. Go to the Edinboro homepage and log into MyEdinboro and select the EREG icon to let us know whether or not you will be attending.

Privacy of Student Records: A FERPA Primer

Every day, questions arise over a student’s right to privacy … particularly, about the confidentiality of grades.

Can an instructor discuss a student’s grade in class? May an instructor share a student’s work with other instructors … or even the student’s parents … without the student’s permission? Is it all right to post test scores or final grades on a bulletin board or office door?

Such questions formerly weren’t cause for concern. However, in 1974, Congress enacted the Family Educational Rights and Privacy Act – known as “FERPA” – and things changed. The Act imposes on any school, college or university that receives federal funds, restrictions over the release of student records.

Students at Edinboro University are entitled to access their educational records. This includes nearly all information maintained by the University that is directly related to the student. In most cases, an educational record that is “directly related to a student” consists of grades and attendance information.

FERPA protects a student’s educational record, regardless of how the records are maintained and who maintains them. An educational record consists of paper as well as electronic data. Besides grades, it typically includes test scores, comments, evaluations and similar assessments about a student maintained by an instructor, counselor or any other school official.

FERPA prohibits any person connected with the institution – including administrators and faculty – from improperly disclosing student information. At institutions of higher education, students may authorize the release of their educational records – but only the student has the exclusive right to decide whether to authorize the release.
This means that, in most cases, even a student’s parent may not demand the release of the student’s educational record. Moreover, students’ access to their own educational records – as well as the right to limit disclosure of those records – continues even after they graduate or otherwise leave the institution.

There are some circumstances, however, in which educational records may be released without a student’s permission. For instance, records may be disclosed to other school officials – including professors and academic advisors within the institution – whom the institution has determined to have legitimate educational interests.

Educational institutions may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. At the same time, institutions must notify students about directory information and allow students a reasonable amount of time to request that the school not disclose directory information about them. An institution may also release educational records in response to either a judicial order or a lawfully issued subpoena. Under limited circumstances, records may be released to appropriate parties in connection with an emergency – but only if the information is necessary to protect the health or safety of the student or other individuals.

Occasionally, a school official may be asked, or volunteer, to write a letter of recommendation on behalf of a student. This usually wouldn’t require the student’s written release or authorization. However, if the letter includes information that falls within FERPA’s definition of educational records – such as grade point average or class ranking – the student’s consent to include such information would be necessary.

The U.S. Department of Education is charged with enforcing FERPA, and it has created a detailed complaint procedure for those who feel an institution has violated their FERPA rights. More information about FERPA is available at http://www.ed.gov/offices/OII/fpco/index.html.
Campus Resources and Life on Campus

Financial Aid Tips

All Students

Apply early! Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov by the preferred filing date of March 15. Students who meet the preferred filing date will receive full consideration for University scholarships, Federal SEOG, Federal Perkins, Federal Work Study and discretionary scholarships and grants. You must reapply for aid each year. Aid received one year may not be the aid received in subsequent years.

Inform the Financial Aid Office of financial assistance received from other sources (this includes outside scholarships, tuition waivers, and other sources). Awards may be adjusted based on federal regulations. Students’ financial aid packages cannot go over the cost of education.

Maintain Satisfactory Academic Progress (SAP) as required for federal financial aid recipients. Undergraduate students must maintain a 2.00 minimum cumulative GPA and complete 67 percent of all course work attempted. All withdrawals, incompletes, and failures count as attempted courses for financial aid purposes. See the University website for the complete SAP Policy.

Students who completely withdraw from the University before 60 percent of the term is over will be required to repay a prorated amount of any federal aid including loans.

Check your financial aid awards on S.C.O.T.S. and for any missing documents at least two weeks before the scheduled disbursement to your account. Books may be charged at the Campus Bookstore while students await the disbursement of aid.

Refund checks based on aid awarded in excess of charges are generally available three weeks after the start of the term.

Read your emails. You are informed of important information through your assigned email address. Students may forward these emails to an account they read more frequently. Respond to all inquiries from the Financial Aid Office.

Maintain a file of all documents submitted and received.

Pennsylvania Residents

PHEAA’s deadline is May 1. Your FAFSA must be submitted by May 1 each academic year to be considered for the PA State Grant. In order to continue to receive the PHEAA grant for future years, a student must meet the May 1 filing deadline and must complete 24 new credits if full-time awards are given.
When in doubt, please contact the Financial Aid Office with any questions or concerns you may have. The Financial Aid Office is here to help. Best of luck on your journey at Edinboro!

**Important Phone Numbers:**

- FAFSA - 1 (800) 4FEDAI D
- PHEAA - 1 (800) 692-7392
- Financial Aid Office – (814) 732-3500
- Direct Loans – 1 (800) 848-0979

**Zero Tolerance**

Zero Tolerance for Alcohol and Other Drugs: The University will not tolerate the use, possession, and/or distribution of alcohol or drugs. These activities present a danger to the University community and detract from the educational mission of the institution. The University considers violations of the alcohol and substance abuse policies and laws to be serious in nature. Such violations are dangerous to the physical and emotional well-being of Edinboro students, as well as compromising to the University’s reputation within the community. Students may be denied admittance into University facilities if it is believed they are under the influence of, or in possession of, alcohol or illegal drugs. Negative behavior that results from the use of alcohol and/or other drugs will not be tolerated in the University community. All instances of drug and alcohol usage will be formally adjudicated by the Office of Student Judicial Affairs (814) 732-2920 and, wherever possible, local police authorities.

**Student Life and Student Support**

**Adult Student Services**

Pogue Student Center  
(814) 732-2701  
Keyword: Adult

The Office for Adult Student Services serves the undergraduate adult student population at Edinboro University. Adult students are generally 25 years of age or older, or students younger than 25 who have legal dependents, are veterans of the U.S. Armed Forces, or who are independent for financial aid purposes (i.e. do not need to use their parents’ income information on the FASFA form).
Services offered to adult students include priority scheduling and opportunities for accelerating graduation through alternative means of earning credits. Additional information can be found at the Adult Student Services pages of the University website.

**Athletics**

McComb Fieldhouse  
814-732-1821  
Keyword: Athletics

Edinboro University offers 17 intercollegiate sports, wheelchair basketball and cheerleading. All but wrestling are NCAA Division II programs and members of the Pennsylvania State Athletic Conference. Wrestling competes on the NCAA Division I level, and is not only a member of the PSAC, but also competes in the prestigious Eastern Wrestling League. Students are encouraged to attend all athletic events. Students with a valid ID are admitted free of charge to all regular-season athletic competitions.

Check the athletics link at [www.edinboro.edu](http://www.edinboro.edu) or [www.gofightingscots.com](http://www.gofightingscots.com) for schedules and other pertinent information. Results are updated daily and can be found on the gofightingscots.com website.

**College-Level Examination Program**

Pogue Student Center  
(814) 732-2701  
Keyword: CLEP

The College-Level Examination Program (CLEP) is a series of examinations in college subjects such as business, social sciences, literature, foreign languages, history, math, and science. Edinboro University is among 2,900 institutions that accept CLEP exams for college credit and also serves as one of the 1,400 test centers around the country.

Students choose to take CLEP exams for a variety of reasons – whether it’s to save time and/or money, move directly into advanced courses, fulfill core requirements, or complete a degree. Candidates should have comprehensive prior knowledge in a subject or be proficient at self-study. Offered periodically throughout the semester, CLEP exams are approximately 90 minutes long and administered on a computer.
Commuter Students

Students who drive to campus from their permanent address constitute our commuter student population. While many attend classes in Edinboro, there are also many students who take classes at the Porreco Center in Erie. Commuter students are reminded to register their vehicles with the University Police. This allows commuter students to park in designated parking lots on campus, indicated by blue signs with a large letter “C.” Commuter students are encouraged to register for the campus emergency notifications that are available to all students and staff, currently being provided under the E2Campus service.

Students may check the University website or local television and radio stations for possible class cancellations due to winter weather or emergencies.

Counseling and Psychological Services

Ghering Health and Wellness Center
(814) 732-2252
Keyword: CAPS

CAPS provides a range of services to enrolled students on a short-term basis that are confidential and available through the Health and Wellness fee. The counseling services are intended to facilitate intellectual and personal growth by helping students to resolve personal, social, and emotional concerns that might interfere with their academic progress, social development, and satisfaction. Peer education programs on wellness topics and sexual assault risk reduction are facilitated by the faculty.

Dining Services

(814) 732-2747
Keyword: Dining

Edinboro University has several places to eat on campus. You can visit Van Houten Marketplace and choose from a wide variety of all-you-care-to eat menu options. Stop in at Skipjack’s in Rose Hall or go to the Celtic Court and Cyber Café in the Frank G. Pogue Student Center and have a wrap, salad, pizza, hamburger, wings, grilled sandwich or a cup of coffee and a bagel. Students who live on campus are automatically signed up for a meal plan with flex. That plan can be changed at the beginning of the semester if the student wishes to do so. Students who do not live on campus may also purchase a meal plan if they desire. Flex dollars, a pre-paid declining balance account, may be used at any of the dining areas on campus. Flex dollars save the student from having to carry cash in order to eat on campus. Students who do not have a meal plan or flex dollars may use cash or credit cards at any of the dining facilities.
**International Students**

Reeder Hall  
(814) 732-2770  
Keyword: International

Edinboro University is pleased to have students from all over the world studying in northwest Pennsylvania. This student population brings global diversity to our campus and community. We benefit from the international students, as they provide the campus community the opportunity to learn about other cultures.

The International Student Services Office is responsible for the matriculation and retention of this student group. The office is available to the international student in all capacities: immigration matters, academic and personal support, orientation, acclimation to the USA and university life.

**Study Abroad**

Reeder Hall  
(814) 732-2770  
Keyword: International

Interested in Study Abroad? Studying abroad is an incredible opportunity for any student, and getting started is easy! Study Abroad 101 sessions provide a basic overview of how you can study overseas. After attending Study Abroad 101, interested students are able to meet with a study-abroad advisor to discuss their specific needs regarding overseas location, finances, classes/transfer credits and application materials.

The International Student Services Office assists students in clearing their study-abroad plans through the University and in understanding University policies on study abroad. This experience can range from short-term (two to five weeks) to a semester or year abroad.

**Military Science Department**

Home of the Edinboro Army Reserve Officer Training Corps (ROTC)  
Hendricks Hall, Ground Floor  
(814) 732-2562  
rotc@edinboro.edu  
Keyword: ROTC

The objective of the program is to coach, teach, and mentor the future leaders of America who are qualified to become officers in the Active, Reserve, or National Guard components of the United States Army. Multiple programs are offered that can lead to a commission as an officer in the United States
Army. All eligible students are able to compete for 2-, 3-, or 4-year scholarships through the department. All contracted students in the program will receive a monthly tax-free subsistence allowance.

Military science courses are open to all students who want to learn about leadership, the military, and career opportunities for officers. First-year and sophomore students incur NO military obligation for taking these courses.

Center for Career Development

Pogue Student Center, Room 211
(814) 732-2781
Keyword: Careers

The Center for Career Development offers a variety of services to students. Students can meet with professional staff to obtain help with clarifying goals, interests, strengths and weaknesses in relation to choosing a major and planning their career path. In addition to providing counseling and assessment, the Center also assists students with resume writing, interviewing, and job searching. Students are encouraged to visit the Center early and often.

Residence Life and Housing

McNerney Hall 235
(814) 732-2818
Keyword: Housing

The New Standard in Student Living!

Edinboro University offers new student housing options that include contemporary or traditional student housing options. The Highlands at Edinboro is the largest single new building project undertaken in Edinboro’s 153-year history, as well as one of the largest economic development projects in northwestern Pennsylvania. The residential complex offers suite-style living within close proximity to classes, the student center, dining facilities, and campus athletic complexes. The Highlands is among the most energy-efficient residence halls in the nation, using geothermal energy technology for its climate control systems.

The Highlands complex was developed with the many amenities students desire, including but not limited to high-speed and wireless Internet access, digital cable television, computer labs, classroom and meeting space, lounges, high-tech security, and the positive living communities that Edinboro resident students have come to enjoy.

Students living on campus will see and hear the phrase “BORO Living,” or in long form, “Building Opportunities for Residents On-campus.” The mission of Residence Life and Housing is to provide quality residential services that complement the mission of the University by encouraging civility,
personal development and student success. This is achieved by offering a just and caring community for everyone. The Residence Life and Housing staff is available to assist new students in making the transition from home to life on campus. Full-time area coordinators are assisted by graduate residence hall coordinators and undergraduate resident assistants in the operation of each residence hall.

The Residence Life and Housing website has suggestions for things to bring to campus offers advice for a positive roommate relationship, and assists you in choosing the best residence hall community for you. Overall, our website has a wealth of information to assist you along the way. Don’t ever hesitate to e-mail or call our office if you can’t find an answer to your question.

Students are encouraged to reside on campus throughout their college career. Students under age of 21 who do not commute from the home of a parent or legal guardian are required to reside in on-campus housing for four consecutive semesters (summer sessions excluded). Students sign a Housing and Food Service Agreement for each academic year. Prior to seeking off-campus housing, be sure you don’t have an obligation to live on campus, or you may find yourself holding two leases. The Residence Life and Housing Office staff will answer all of your housing questions.

**Social Equity/Title IX/Diversity**

Reeder Hall 207  
(814) 732-2167  
**Keyword:** Social Equity, Title IX, or Diversity

Edinboro University is an equal opportunity education institution and employer that does not discriminate on the basis of race, color, national origin, sex, and disability in its activities, programs or employment practices as required by Title VI and Title VII of The Civil Rights Act, Title IX of the Education Amendments, The Rehabilitation Act, The Americans with Disabilities Act, Age Discrimination in Employment Act and other applicable state and federal nondiscrimination laws, as amended.

The Office of Social Equity has several responsibilities related to social equity, compliance, and diversity. The Social Equity Director serves as the Title IX coordinator and chief diversity officer.

**Social Equity**

Social equity covers the University’s equal opportunity compliance activities including internal fact-finding investigations into claims of unlawful or prohibited discrimination. When a student wishes to make a complaint of prohibited or unlawful discrimination or harassment against a University employee, vendor, campus guest, or visitor, the Office of Social Equity should be contacted as soon as possible. The Office of Student Judicial Affairs should be contacted when a student wishes to make a complaint against another student; however, if the complaint pertains to sex discrimination, gender-based harassment, or sexual violence the student may contact the Social Equity Director/Title IX Coordinator directly at (814) 732-2167 or vhayes@edinboro.edu. For information about sex

**Title IX**

Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. §§ 1681 et seq., and its implementing regulations, 34 C.F.R. Part 106, prohibit discrimination on the basis of sex in education programs or activities operated by recipients of Federal financial assistance. Title IX regulations reach areas of the University such as admissions, financial aid, academic programs, rights of pregnant and parenting students, student treatment and services, counseling and guidance, discipline, grading, vocational education, housing, and employment. For information about sex discrimination, gender-based harassment, and sexual violence, please go to https://my.edinboro.edu/web/policy-manual.

The President of Edinboro University has designated the Social Equity Director as the University’s Title IX Coordinator 207 Reeder Hall, (814) 732-2167, vhayes@edinboro.edu). The Social Equity Director/Title IX Coordinator’s responsibilities include, but may not limited to, overseeing and receiving all Title IX reports and complaints, including complaints involving gender equity in athletics, identifying and addressing any patterns or systemic problems that arise during the review of Title IX reports and complaints.

The Social Equity Director/Title IX Coordinator is responsible for ensuring that alleged victims of sexual violence receive resources and information on reporting the misconduct, accommodations to academic, housing, transportation, work, and any medical or mental health treatment and counseling.

The Social Equity Director/Title IX Coordinator reviews all policies pertaining to sex discrimination and sexual misconduct to ensure consistency and compliance The Social Equity Director/Title IX Coordinator reviews the quality, content, and documentation of all campus Title IX training, as well as documenting the distribution and delivery of all prevention and awareness campaigns (literature, brochures, etc.).

The Social Equity Director/Title IX Coordinator investigates complaints of sexual harassment and sexual violence lodged against University employees and vendors. Also, the Social Equity Director/Title IX Coordinator is involved in the oversight of due process in sexual misconduct cases involving student-to-student adjudications. Even if the accused or victim does not want to participate, the role of the Title IX Coordinator is to protect the University community, and to implement interim measures, including interim suspension.

For information regarding civil rights or grievance procedures and for inquiries concerning the application of Title IX and its implementing regulation, contact Ms. Valerie O. Hayes, JD, MSW, Social Equity Director/Title IX Coordinator, 207 Reeder Hall, 219 Meadville Street, Edinboro, PA 16444 (814) 732-2167. Additionally, inquiries concerning Title IX and its implementing regulation can be made to the U.S. Department of Education, Office of Civil Rights, Region III, 150 S. Independence Mall West,
Diversity

The University has a strong commitment to diversity contained in its mission and in its 2013-2018 Strategic Plan. The chief diversity officer provides leadership on institution-wide diversity initiatives and collaborates with other individuals on campus to promote diversity as a component of the intellectual and interpersonal development of members of the University and extended communities. The chief diversity officer co-chairs the President’s University Diversity Council, which is the umbrella council for several diversity commissions and campus diversity initiatives. The chief diversity officer assists others in sustaining a campus environment that promotes diversity and values individual differences and similarities.

Campus Life

Pogue Student Center
(814) 732-2768
Keyword: Campus Life

The Office of Campus Life and Leadership Development is composed of the University Programming Board (UPB), Leadership Edinboro, recreation programs, student clubs and organizations, ROTC, Multicultural Affairs and Greek Life. Within the Student Affairs division, the Office of Campus Life staff is committed to the academic mission of the University. With a strong commitment to learning outside the classroom, the Office of Campus Life emphasizes students as individuals. Please stop by the University Campus Life Office to find out more about how you can get involved on campus.

Rec Sports

Pogue Student Center
(814) 732-1455
Keyword: Rec Sports

Rec Sports (Intramurals) offer students the ability to participate in a wide range of structured athletic activities. Sports are offered in men’s, women’s and co-ed divisions depending on the league or tournament. Leagues that are offered include, but are not limited to: flag football, soccer, deck hockey, volleyball, basketball, team handball, bowling, dodge ball, softball, floor hockey, kickball, indoor soccer and more. All students have a current IM Leagues account upon enrolling in the university. Please log onto your MyEdinboro account and click on the IM Leagues logo to access the site to see what events are being offered.
**Club Sports**

Pogue Student Center  
(814) 732-1455  
**Keyword: Club Sports**

Club Sports offer students the opportunity to continue or start involvement in an organized athletic program. They also help provide students with a well-rounded educational experience through physical, social and leadership development. Teams typically compete against local and regional colleges and universities in organized leagues and associations. Some teams even travel outside of the region to compete. Club Sports which are competitive, instructional, and recreational in nature are also unique in the very fact that they are initiated, organized, managed, and funded by students. Through this format, participating students have the opportunity to acquire skills such as leadership, organization, management, and fiscal responsibility. For a complete listing of the club sports please go to www.edinboro.edu; keyword: Club Sport. If you are interested in starting a club sport that currently does not exist, please contact Dave Goodwill at dgoodwill@edinboro.edu for more information.

**Campus Outdoor Recreational Experience (C.O.R.E)**

Pogue Student Center  
(814) 732-2942  
**Keyword: CORE**

The C.O.R.E program offers students the ability to participate in a wide range of outdoor recreational/adventure activities. These programs are typically offered on the weekends and are for all skill levels. Activities include skydiving, white water rafting, mountain biking, rock climbing, backpacking, kayaking, spelunking, skiing and more. The goal of the program is to be hands-on. Students will learn the processes while taking part in the activities. Visit the climbing gym located in the fitness center on the ground floor of the Pogue Student Center.

**Student Government Association (SGA)**

Pogue Student Center  
(814) 732-2910

The Student Government Association (SGA) provides a form of government and supervision over the students and their activities. SGA also provides a forum for the expression of student views and interests as well as maintaining academic freedom, responsibility and student rights. SGA presents and interprets students’ ideas and opinions to the University faculty and administration and fosters the
recognition of student rights and responsibilities for the University and the surrounding community. SGA assists the 120+ clubs and organizations on campus – find one you like and JOIN IN! BoroSync is an online campus community which allows students, faculty and staff to connect with clubs, organizations and programs. The web-based community is funded by SGA through the OrgSync platform. To contact the SGA Budget Office please call (814) 732-2498 or the SGA Convenience Store (814) 732-2177.

**Leadership Edinboro**

(814) 732-2768

Keyword: Leadership

The Leadership Edinboro program strives to provide quality leadership training for our student population at Edinboro University. Leadership Edinboro is a comprehensive program based on the principles of quality leadership through team building, character building, and service learning. Through these actions, students will experience:

- The opportunity to develop and enhance a personal philosophy of leadership that includes understanding of self, others, and community, and the acceptance of responsibilities inherent in community membership and civility.
- Varied leadership experiences.
- Inclusiveness and accessibility to all Edinboro students and the community.
- Possibility of joining Sigma Alpha Pi (National Society for Leadership and Success) and gain the benefits and experiences of this national honor.

**University Programming Board**

Pogue Student Center

(814) 732-1459

Keyword: UPB

The University Programming Board (UPB) is the central coordinating and planning group for activities on campus. UPB is a student-run, student-funded organization that provides quality programs and services that enhance the educational, cultural, social and recreational aspects of the University. A sample of activities includes movies, comedians, bands, lectures and novelty performances; trips to New York City and destinations that students choose; and concerts that in recent years have included Hot Chelle Rae, Jim Breuer, JoDee Messina and other currently touring artists.
**Greek Life**

(814) 732-2426

Keyword: Greek Life

You are entering the most exciting and challenging years of your life. As an Edinboro University student, you have the opportunity to become involved in a great Greek community. At Edinboro University, the Greek community stresses academics, and philanthropic and social interaction while providing the benefits of lifelong friends and ties to the community through a system that is recognized across the United States. The fraternities and sororities of Edinboro’s Greek community encourage leadership and academic success.

**Frank G. Pogue Student Center**

(814) 732-2842

Keyword: Student Center

The Student Center serves as the “family room” for the university community. The information desk, where you can always see a smiling face or ask a question, is open during all building hours.

The Student Center houses a Food Court, featuring three amazing food concepts that won’t leave you hungry. In addition, you can get drinks, pastries, and more at the Cyber Cafe, which has several seating options and overlooks the Fitness Center with a view that extends to Mallory Lake.

The building also features lounge space, and several conference and meeting rooms. In the SGA Convenience Store and Game Room, you can listen to music, play pool, arcade, and video games, rent movies, or buy tickets to upcoming events on campus!

The Fitness Center on the ground level boasts new cardio and selectorize equipment, as well as a gorgeous view of the lake. Two aerobics studios provide a variety of fitness classes, and the elevated track, which spans 1/14 of a mile, also overlooks the lake. The Fitness Center also has two gymnasiums, one with a multipurpose floor and one with a traditional wooden floor, to enhance all different types of activities.

Other Student Center features include a 75-seat theater with fixed, comfortable seating and a stage for small performances, a projector and screen to show movies, and high-tech sound and lighting systems. In addition, the building has a multipurpose room that seats 400, contains high-tech equipment, and provides a beautiful venue in which to hold a multitude of events. This is a building where all students are welcome.
**Student Health Services**

Ghering Health and Wellness Center
McNerney Hall
(814) 732-2743
Keyword: Health Center

Student Health Services exists to meet the student’s acute health care needs such as upper respiratory infections, injuries and current health concerns. Without good health, academic performance is impaired. Students are encouraged to take advantage of the self-care center, the men’s and women’s clinic, immunization administration, and HIV counseling and testing. In addition, the office of Counseling and Psychological Services provides confidential counseling for personal, social and emotional concerns.

**Student Services Center**

Hamilton Hall
(814) 732-5555
Keyword: Scheduling Information

The Student Services Center in Hamilton Hall provides assistance to parents and students on cashiering (Bursar’s Office), Financial Aid, and Records and Registration. The staff maintains important data affecting online class scheduling, academic transcripts, degree requirements, enrollment verifications, financial aid awards, loans and installment payment options. The Student Centered On-Line Transaction System S.C.O.T.S. is available on the web. The system allows you to make changes to your class schedule, view your academic history and grades, track your progress toward your degree, review your financial aid requirements and awards, your address and phone number, and more.

**Technology and Communications**

Ross Hall
(814) 732-2111
Keyword: Technology

With state-of-the-art facilities and services, Edinboro University is sure to meet all your technology needs.

**Academic Resources**

Students can access 62 computer labs with a variety of hardware and software. A number of academic departments operate their own computer labs in conjunction with the University-wide Technology and Communications operations. All computer labs are connected to the campus network and the Internet.
Smart classrooms abound at Edinboro University, with over 150 rooms equipped with technology that augments the teaching and learning process. Most of these classrooms have a smart podium, which includes large-screen projection, computer, and state-of-the-art audio/video equipment.

Four classrooms are equipped with videoconferencing technology, linking a number of learning sites near and far including Edinboro University in Erie – The Porreco Center, sister universities, and locations around the globe.

Many courses have web-based supplements, and Edinboro University offers a growing number of web-based courses and programs.

**Co-Curricular Resources**

All residential housing is wired for digital satellite cable television services, high-speed data connections and also have wireless Internet. StudentNET is the high-speed Internet access network available to all students in the residence halls. Access to StudentNET is provided as part of the housing fee, as are digital satellite television channels that appeal to college students.

University identification cards are part of a smart card system, which will allow students to access the automated teller machines throughout campus and within the town of Edinboro in conjunction with a PNC Bank account. The smart card system also provides access to a variety of services such as dining facilities, library resources, and the fitness center.

**Student Resources**

Ross Hall  
(814) 732-2111  
Keyword:  Get Connected or Student Technology Help Center

A Technology Help Center is provided to assist students with their technology needs, including EUPnet wireless configuration, assistance with virus protection and security for your computer, computer hardware sales and service, and residence hall technology services.

Students are provided e-mail accounts and network storage space for their academic files. Your e-mail can be accessed via a web browser at any time and from anywhere in the world. Your network and webpage storage can be accessed from the campus network or anywhere on the Internet. Students have access to S.C.O.T.S., our Student-Centered On-Line Transaction System. With it, students can register, add and drop classes, view their academic history and grades, and conduct other University business. Students can access their financial aid and bill via S.C.O.T.S. and pay their bill with a credit card. Information such as course schedules, course descriptions, and the student handbook are available on the University’s website.

Edinboro University also provides students with My.Edinboro.edu. MyEdinboro is your place for
accessing University information and services that is tailored to your needs and interests. Students access their e-mail, the learning management system, S.C.O.T.S., and additional University services here. Many of the University’s offices and academic departments are transferring their information for current students to this password-protected site.

The MyEdinboro Mobile Community is the first component of the Edinboro University mobile strategy to roll out mobile versions of our web presence, with MyEdinboro and www.edinboro.edu mobile apps to follow.

**Wireless Access**

Keyword: Wireless

Edinboro offers wireless coverage to areas commonly frequented by students. Wireless connectivity is available in all academic and residence hall buildings. For more information, visit the University website.

**Student Computer Recommendations**

(814) 732-2111.

keyword: Student Technology

While students have access to a wealth of computers located in strategic locations on campus (such as Ross library, residence halls and academic buildings), they may wish to consider purchasing their own computer for convenient and instant access. For specific recommendations, contact your department for computer configurations and any special equipment suggestions.

**University Police**

911 Scotland Road
(814) 732-2921 (information line)
(814) 732-2911 (emergency line)

keyword: Police

The University Police is a fully commissioned police force that provides a variety of services to ensure campus safety, security, and a positive community environment for students, faculty, staff and guests. Officers maintain high visibility on the campus while performing their duties, as well as maintaining active involvement in student life by providing safety and prevention programs. Parking enforcement is among the many responsibilities of the police. Parking on campus is by decal or temporary permit that is available at the Police Department. A valid vehicle registration and student ID card must be presented when applying for a parking decal. Students pay a fee for a parking decal. University Police suggest that incoming students program the University Police Department’s emergency phone number into their cell phones (814) 732-2911 as well as sign up for the campus-wide emergency alert system.
The Veterans Success Center (VSC) provides a wide range of services to anyone who has ever served—or is currently serving—in the U.S. Military, as well as their dependents. The services are designed to provide student veterans and their dependents with supportive services to ensure a smoother transition from a military to educational environment. These services include, but are not limited to, GI Bill processing and information, student veteran lounge, peer support and mentoring program, music lesson program, veteran recognition events, referrals to University and community resources, and most importantly, a single point of contact and advocate for all veteran issues and needs on campus.
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<td>AcademicSuccess Center, Baron-Forness Library</td>
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<td>Admissions, Academy Hall</td>
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<td>Athletics, McComb Fieldhouse</td>
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<td>Bookstore, Student Center</td>
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<td>Bursar, Hamilton Hall</td>
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<td>Campus Outdoor Recreational Experience, Student Center</td>
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<td>Center for Career Development, Student Center</td>
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<td>Dining Services/ID Access Office, Van Houten Dining Hall</td>
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<td>Edinboro University in Erie – The Porreco Center, 2951 West 38th Street, Erie</td>
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<td>Financial Aid, Hamilton Hall</td>
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<td>Honors: Dr. Robert C. Weber Honors Program, Earp Hall</td>
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<td>International Student Services, Reeder Hall</td>
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<tr>
<td>Judicial Affairs, Lawrence Towers</td>
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<tr>
<td>Library, Baron-Forness Library</td>
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<tr>
<td>Multicultural Affairs, Student Center</td>
</tr>
<tr>
<td>Office for Students with Disabilities, Crawford Center</td>
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<tr>
<td>Office of the President, Reeder Hall</td>
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<tr>
<td>Orientation and Student Transitions, Lawrence Towers</td>
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<tr>
<td>Provost, Reeder Hall</td>
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<tr>
<td>Records and Registration, Hamilton Hall</td>
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<tr>
<td>Residence Life and Housing, McNerney Hall</td>
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<tr>
<td>ROTC (Military Science), Hendricks Hall</td>
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<tr>
<td>Student Center, Campus Life and Leadership Development</td>
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<tr>
<td>Student Center, Fitness Center</td>
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<tr>
<td>Student Center, Recreational Sports</td>
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<tr>
<td>Student Center, Climbing Gym</td>
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<tr>
<td>Student Center, Recreation Programs</td>
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<tr>
<td>Student Center, SGA Budget Office</td>
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<td>Student Employment, Hamilton Hall</td>
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<td>Student Health, McNerney Hall</td>
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<tr>
<td>Student Life, Student Center</td>
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<tr>
<td>University Police Department (non-emergency)</td>
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<tr>
<td>Veteran Success Center, Crawford Center</td>
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<td>VP of Student Affairs, Student Center</td>
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## Academic Department Offices

Switchboard: (814) 732-2000

<table>
<thead>
<tr>
<th>Department</th>
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<tbody>
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<td>Art</td>
<td>2406</td>
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<tr>
<td>Biology and Health Services</td>
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<tr>
<td>Business and Economics</td>
<td>2407</td>
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<tr>
<td>Chemistry</td>
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<tr>
<td>Communication</td>
<td>2444</td>
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<tr>
<td>Counseling, School Psychology, and Special Education</td>
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<tr>
<td>Early Childhood and Reading</td>
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<td>Edinboro Success Program</td>
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<tr>
<td>English and Liberal Studies</td>
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<tr>
<td>Geosciences</td>
<td>2529</td>
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<tr>
<td>Health and Physical Education</td>
<td>2502</td>
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<tr>
<td>History, Anthropology and World Languages</td>
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<td>Journalism and Public Relations</td>
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<tr>
<td>Mathematics and Computer Science</td>
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<td>Middle and Secondary Education and Educational Leadership</td>
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<td>Music</td>
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<td>Nursing</td>
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<td>Physics and Technology</td>
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<tr>
<td>Political Science and Criminal Justice</td>
<td>2409</td>
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<tr>
<td>Professional Studies</td>
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<tr>
<td>Psychology</td>
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<td>Social Work</td>
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<tr>
<td>Sociology</td>
<td>2573</td>
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<tr>
<td>Speech, Language and Hearing</td>
<td>2433</td>
</tr>
</tbody>
</table>
Like any community or organization, Edinboro University uses abbreviations and shorthand references throughout campus that attempt to make life a little easier. Some of the more common ones include:

**Alternate PIN**
A number obtained from your advisor or department chairperson to enable you to schedule classes.

**Area Coordinator**
A professional staff member who oversees the residence hall coordinators and assistant residence hall coordinators.

**A.R.H.C**
Assistant Residence Hall Coordinator – Graduate or undergraduate student who assists the residence hall coordinator in managing your residence hall.

**“At” or “@” Number**
Student Identification Number

**Cafe (pronounced “caf”)**
VanHouten Dining Hall

**C.O.R.E**
Campus Outdoor Recreational Experience

**Credit Hour**
The amount of time spent in a class per week. Three credits equal three hours per week (semester hour)

**Dean’s List**
Recognition of full-time students with a semester GPA of 3.4 or higher.

**Drop/Add Period**
A set period when you can add or drop a class from your schedule. Check the academic calendar for these dates.

Visit [www.edinboro.edu](http://www.edinboro.edu) keyword: records

**E2Campus**
Emergency notification system. You may opt-in to receive alerts to your cell phone, e-mail, etc.

**E-Time**
The web based electronic entry of hours worked for student employment.

**Edinboro Express**
The on campus shuttle service operated by the “e” LIFT.

**Fighting Scots**
Edinboro University’s athletic teams.

**Flex**
A declining balance account valid at all dining services.

**Free Elective**
An elective course of your choice. It doesn’t need to fit under your selected major, but you still have to pay for it!

**G.A.**
Graduate Assistant. A graduate student who assists faculty and University staff.

**G.P.A.**
Grade point average. Ratings are numerical, from 0.0 to 4.0.

**Greek**
A member of a sorority or fraternity.

**I.F.C./PanHellenic Council/NPHC.**

**Mid-term**
Grades earned at mid-semester.

**MPR**
Multipurpose room in the Student Center.

**MyEdinboro**
portal for accessing University information such as e-mail, the learning management system, S.C.O.T.S., E-Time, and additional University services here.

**O.L.**
Orientation leader

**Ombudsperson**
A confidential and neutral complaint handler for students and University employees.

**O.S.D Office for Students with Disabilities**
Part-time student
Student enrolled in less than 12 credit hours per semester.

**Password**
Needed for your email and network accounts.

**Password Minimum Security Requirements**
can be found at the S.C.O.T.S. tools website.

**PIN**
A six-digit number you create when you first log on to S.C.O.T.S.

**Porreco Center Edinboro University**
The Erie location of Edinboro University.

**Portal**
MyEdinboro, which is a portal for accessing University information such as e-mail, the learning management system, S.C.O.T.S., E-Time, and additional University services here.

**R.A Resident Assistant**
An upper class student, who lives in the residence hall and promotes positive community living and is available to assist students in their success.
Rec Center
Recreational facilities, which include an indoor track, weight room, indoor and outdoor basketball courts, racquetball courts, aerobics room, steam rooms and saunas, and much more!

R.H.C.
Residence Hall Coordinator. A graduate student who supervises and manages your residence hall.

R.O.T.C
Reserve Officer Training Corps – U.S. Army program housed in the Military Science Department.

S.C.O.T.S.
Student-Centered On-line Transaction System. A web-based system used by students to obtain grades, schedule, classes, and more.

S.G.A.
Student Government Association

Skipjack's
Food court in Rose Hall.

Spectator
Edinboro University’s newspaper.

Student ID
This number is preceded by the “@” symbol and followed by eight assigned digits AKA ‘@number’.

S/U
Satisfactory/unsatisfactory is an optional way for you to receive a grade for a course; form is available at www.edinboro.edu keyword: Records

The ‘Boro
Edinboro

Transcripts
A continuous record of a student’s classes and grades.

Undeclared
Students who enter the University without selecting a major.

Username
Used for network accounts and email

Van
VanHouten Dining Hall

Boro Weekly
Electronic publication sent out weekly that highlights events, activities and opportunities on campus.

Withdrawal
keyword: records
After the drop/add period, students wishing to withdraw can do so on S.C.O.T.S. with their alternate PIN. The resulting grade will be “W” through the tenth week of the semester. Please review the calendar at www.edinboro.edu.