

Master of Business Administration

Your degree. On your time. On your terms.

Edinboro University's Master of Business Administration is designed to meet the needs of leaders in various industries who manage people, processes, or finances. This flexibility allows students in the MBA program at Edinboro to focus their graduate management education in a discipline(s) that will best meet their career goals. Students may take courses from a variety of graduate programs offered at Edinboro including business, communication studies, and social work. Additionally, students may take more focused business courses online through partnerships with Slippery Rock and Clarion Universities. The Edinboro MBA program's innovative blended delivery format offers courses face-to-face or in an online environment, which they can choose session by session. This advanced format allows students the ultimate flexibility in program delivery.

ADMISSION REQUIREMENTS and PROCEDURES

- Visit the Graduate School webpage and click the "Apply" link on the left side of the screen.
- Begin by creating an account on CollegeNET by clicking the "account" link on the Apply page.

CollegeNET is a self-managed application system. It will allow you to submit admission materials, check the status of your application, and view your decision letter using this account. If you have issues with your CollegeNET account, consult the CollegeNET help desk by submitting a Help Request Form or email help@collegenet.com.

Individuals seeking admission as degree students in this program must comply with the general admission requirements for graduate students at Edinboro University and with the following specific admission requirements for this program:

1. Complete the online application.
2. Pay an application fee of \$30.
3. Provide an official transcript verifying an earned baccalaureate degree from a regionally accredited institution of higher education.
4. Completion of the Graduate Management Admission Test (GMAT), if required.¹
(If GMAT is required, students must achieve an undergraduate GPA x 200 + GMAT Score equal to at least 1050.)
5. Provide current professional resume or CV.
6. Demonstrate competencies in the prerequisite foundation disciplines through prior coursework or examination in accounting or finance, economics, management, marketing, statistics, and business math.²
7. Submit two professional letters of recommendation.
8. If applicable, apply for the acceptance of transfer credit prior to the beginning of the program (when possible).

¹Students may be able to waive the GMAT based on college GPA, prior graduate study, and/or work experience. Please contact the School of Graduate Studies for additional information.

²For students who do not have these courses as undergraduate courses, or for information on how to demonstrate competencies based on prior experience, please contact the School of Graduate Studies

DEGREE REQUIREMENTS

- Students must obtain a 3.0 GPA or better for graduation in the program.
- All credits must be earned within five (5) years from the start of the program.
- No more than six semester hours of "C" grade will be accepted toward meeting the 30 semester hours of credit required for the MBA.
- Upon approval of the Program Head and Dean of the School of Business, no more than 9 credits may be utilized from another graduate program at Edinboro to count toward this degree program.



School of Graduate Studies and Research

CURRICULUM

The Master of Business Administration requires 30 semester hours of prescribed graduate credit as requirement for the degree. These required graduate credits should be earned as follows:

CORE COURSES (18 credits)

MBA 600 History of Management Decision-Making
MBA 610 Managers' Use of Accounting in Decisions
MBA 620 Employees' Decisions in Organizations

MBA 660 Investors' and Creditors' Decisions
MBA 710 Implementation of Change
MBA 720 Leadership in Decisions

SAMPLE ELECTIVES (9 credits)

BUSINESS FOCUS:*

MBA 630 Customers' Decisions in the Marketplace
MBA 640 Supplier Decisions and Support
MBA 650 Employers' Decisions and Support

SOCIAL WORK FOCUS:

SOWK 600 Human Behavior and the Social Environment I
SOWK 604 Social Policy and Social Policy Practice I
SOWK 706 Trauma-Informed Policy
SOWK 744 Social Work Administration

COMMUNICATIONS FOCUS:

Any COMM courses 600 or higher

CAPSTONE

MBA 7960 Strategic Decision Making

For More Information: If you have questions about the application process, please contact Edinboro University's School of Graduate Studies at gradstudies@edinboro.edu or at (814)732-2856 or toll-free (888) 845-2890.

For questions specific to the Master of Business Administration, please contact **Prof. Christine Billen** at (814) 732-2058 cmccallum@edinboro.edu.

Office for Accessibility Services: For information or assistance regarding services, activities and facilities that are accessible to and usable by persons with a disability, contact the Office for Accessibility Services (OAS), at (814) 732-2462.

Graduate Assistantships: Graduate Assistantships are available for campus based students only. They are awarded on a competitive basis. Admission applications must be completed by February 15th to be considered for an assistantship. Assistantships provide a partial waiver of tuition and a stipend, as well as an opportunity to gain experience in research and professional activities. Additional information about assistantships is available through the School of Graduate Studies and Research, (814) 732-2856 or toll-free (888) 845-2890.

Financial Aid Considerations: An academic year consists of fall, spring, and summer. Graduate students taking graduate level courses may receive up to \$20,500 in the Direct Unsubsidized Stafford Loan Program. Most students will use their Stafford loans during the 9 month period (fall and spring). Students will want to be mindful of their financial aid to allow for funding for 12 months if planning on enrolling during the summer term. Students will have an option to apply for Graduate Plus loan or private loans if other funding has been exhausted. For more specific information, please contact the Financial Aid Office at (888) 611-2680 or finaid@edinboro.edu.

Employer Reimbursement: Edinboro University accepts employer benefit plans through arrangements with the Student Accounts Office by completing the employer tuition reimbursement agreement.

Veterans' Education Benefits: Information and printable forms regarding Veterans' Education Benefits and the Montgomery GI Bill are available at the Department of Veterans Affairs website, <http://www.gibill.va.gov/>.

Edinboro University of Pennsylvania is an equal opportunity education institution and employer and will not discriminate on the basis of race, color, national origin, sex, and disability in its activities, programs or employment practices as required by Title VI, Title VII, Title IX, Section 504, and the ADA. For information regarding civil rights or grievance procedures, contact the Office of Human Resources and Faculty Relations, (814) 732-2703 or the Office of Social Equity (814) 732-2167, Reeder Hall, 219 Meadville Street, Edinboro, PA 16444.