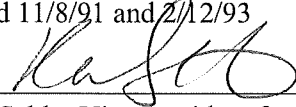


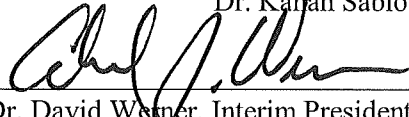
**EDINBORO UNIVERSITY OF PENNSYLVANIA**

Policy: **STUDENT ORGANIZATION ADVISORS**

Policy No.: **A025**

Supersedes Policy No. A025, Dated 3/4/89 and 11/8/91 and 2/12/93

Recommended for Approval by   
Dr. Kahan Sablo, Vice President for Student Affairs

Approved by  on 6/7/16  
Dr. David Wenger, Interim President Effective Date

Review Date: As Required

**INTENT**

The purpose of this policy is to identify expectations of University advisors. The University seeks to enhance the educational experience by ensuring that each organization has a faculty/staff advisor with clearly defined roles.

**POLICY**

Every student organization is required to have at least one advisor who is a full-time employee of the University, who has been acknowledged as the official advisor for the student organization. Organizations must submit the name of their advisor at the time of chartering, as part of their annual registration, and when an advisor is replaced. The Student Government Vice President for Procedure is charged with maintaining a current list of approved advisors. The University may not be obligated to provide a legal defense or incur any liability for self-appointed or otherwise unapproved advisors who are sued for acts or omissions related to club/organization advisement.

The advisor, as a full-time employee, serves as the representative of the University and is the organization's direct link to the institution. In this role, the advisor assists in the fostering of the educational experience by providing instruction and information. He/she should protect the interests of the University in fulfilling its educational mission. In this regard, specific duties include:

1. Supervising financial transactions.
2. Conferring with organizational officers regarding University policies and regulations.
3. Supervising the election of new officers and the completion of annual registration materials.
4. Ensuring that a University employee is available to operate any Commonwealth-owned vehicle used by the organization.
5. Attendance at organizational functions, particularly those events designated by the Campus Life Office as posing increased risks or in need of additional supervision.

The advisor should not approve or condone any activity that is illegal, in violation of University policy, or subjects members and/or others to unreasonable risks of injury or harm. However, the advisor does not agree to accept responsibility for, or assume liability for, the acts of an organization or its members.

**RELATED UNIVERSITY POLICIES**

A024 – University Recognition of Student Organizations

**CONTACT INFORMATION**

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