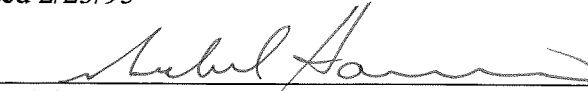


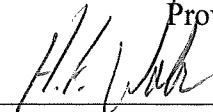
EDINBORO UNIVERSITY OF PENNSYLVANIA

EVALUATION OF CREDITS OVER TEN YEARS OLD

Policy No. A028
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Supersedes Policy No. A028, Dated 2/23/93

Recommended for Approval By: 
Michael J. Hannan, Ph.D.
Provost and Vice President for Academic Affairs

Approved By:  on 9/27/16
H. Fred Walker, Ph.D., President Effective Date

Review Date: As Required

INTENT

The dynamic nature of higher education and human knowledge makes it imperative for Edinboro University (EU) to review carefully the content of courses completed in order to assess the relevance of course content and its acceptability for satisfying current curricular requirements. In many academic areas, shifting knowledge bases or procedural and technological approaches to learning or professional application render course credit obsolete or insufficient after just a few years. A review process will ensure that degrees conferred by Edinboro University appropriately meet the needs of both students and society.

POLICY

College or university credits ten or more years old earned at EU or elsewhere which fall within a student's major field of study will not be accepted without a review by the appropriate department chair and approval of the academic dean. The evaluation of credits shall take place as part of the regular admission process for transfer students or the reinstatement process for former EU students and will be initiated by the Office of Undergraduate Admissions, or Office of Records and Registration. After review, accepted credits may be used to satisfy specific program requirements (i.e., General Education or major requirements) and/or free elective requirements.

PROCEDURE

For Former Edinboro University Students Seeking Reinstatement:

1. Former Edinboro University students who apply for reinstatement and who last attended the institution ten or more years ago shall have credits in their proposed major evaluated by the department chair and dean of the school to which they seek admission. At the time such students apply for reinstatement, the Office of Records and Registration will send a copy of their academic history to the appropriate chair for use in the review process. The chair will make a recommendation to the dean on the applicability of the dated credits.

2. The academic deans will have the final authority for determining the appropriateness of accepted credits for meeting current programmatic requirements. Following his or her evaluation of the academic records of students seeking reinstatement, the academic dean shall notify the Office of Records and Registration of the results of the review. The Office of Records and Registration shall, in turn, notify the student of the results of the review in the course of responding to the student's application for reinstatement.

For Prospective Transfer Students:

1. Prospective transfer students who present college or university credits ten or more years old in their prospective major will have their credits evaluated by the department chair and academic dean of the school to which they seek admission. The transcript review process will be initiated by the Admissions Office, which will provide copies of prospective transfer students' transcripts to the appropriate academic deans for evaluation. Relevant department chairs will make recommendations to the deans on the acceptability of dated coursework in the major field of study.
2. The academic deans will have the final authority for determining the appropriateness of accepted credits for meeting current program requirements. Following their evaluation of the dated credits, the academic deans shall notify the Undergraduate Admissions Office of the results of the review, and Admissions shall then notify the student of the results.

Reference: EU Policy A009, Graduation Requirements; A019, Undergraduate Transfer Standards