

EDINBORO UNIVERSITY OF PENNSYLVANIA – UNIVERSITY PROCEDURE

PROCEDURE FOR SELECTING THE RECIPIENTS OF THE

STATE SYSTEM OF HIGHER EDUCATION

AWARDS FOR PHILANTHROPY AND VOLUNTEERISM

(THE EBERLY AWARDS)

OBJECTIVE

To recognize and honor individuals associated with each of the 14 universities who have advanced the cause of public higher education through their acts of philanthropy and volunteerism.

According to the attached documentation from the Office of the Chancellor, each State System University must develop a process for selecting candidates for the awards. The process should include an endorsement of the nominees by the University Council of Trustees.

PROCESS

The Volunteer Award – Because the University depends upon volunteers assisting various offices and serving on various boards or committees, and because they represent various constituencies, nominations will be solicited from throughout the campus and from boards and committees that serve the University. A committee, appointed by the Vice President for Institutional Advancement that will include Institutional Advancement staff members, will be charged with developing all nomination forms, criteria and other tools that will be used to solicit and review nominations. It is also this committee's responsibility to develop an appropriate distribution process for nomination information. This committee will make recommendations to the President, through the Vice President, for final approval.

The Philanthropist Award - Nominations will be solicited in a similar manner as that developed for the Volunteer Award, with the same committee reviewing the nominations. The Development Office will develop a list of candidates based upon giving history, involvement with the University and any other appropriate data or activity. The opportunity for nominations will also be opened to the campus. Any nomination submitted would be enhanced by additional information the Development Office is able to provide. The committee will finalize procedures, review the information (some of which may be confidential) and make a recommendation to the President, through the Vice President for Institutional Advancement, for final approval.

Forms, procedures and criteria for both awards are to be created by the review committee. The nomination and evaluation forms and procedures will be updated annually as appropriate.

Approved By: Frank G. Pogue, President

Review Date As Required