


EDINBORO UNIVERSITY OF PENNSYLVANIA

ACADEMIC ASSESSMENT OF STUDENTS

Policy No. B007
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Supersedes Policy B007, Dated 6/6/1989 and 9/6/1992

Recommended for Approval By: 
Michael J. Hannan, Ph.D.
Provost and Vice President for Academic Affairs

Approved By:  on 7/19/17
H. Fred Walker, Ph.D., President Effective Date

Review Date: As Required

INTENT

The intent of this policy is to clarify faculty responsibilities for fair evaluation of student work and for communicating standards of academic integrity and evaluation results to students.

POLICY

It is recognized that FACULTY members have academic freedom in the classroom in discussing their subject. Faculty members are encouraged to administer a sufficient number and variety of evaluative measures throughout the semester to arrive at a just and accurate appraisal of student performance. A final examination or culminating experience shall be one of the evaluative measures administered in each course. Faculty members shall provide students with timely feedback on the evaluation measures submitted and shall record and submit mid-term and final grades by the dates set by the Registrar.

PROCEDURE

Each instructor shall explain his/her grading procedure in writing at the start of the course, in the course syllabus.

Faculty are strongly encouraged to administer at least one graded exercise and report results to students before the end of the third week of the semester. Prior to midterm, each instructor shall evaluate his/her undergraduate students and submit a formal mid-term grade report online by the date set by the Registrar. Copies of the mid-term grade report will be available online for each undergraduate student and provided to the student's advisor prior to the pre-registration period. A final examination, or a culminating experience having the equivalent educational value of a final examination, shall be conducted in each course during the final examination period.

A final grade for each graduate and undergraduate student shall be posted online at the conclusion of each course by the date set by the Registrar.

Related Policy: B012, Course Syllabus