

EDINBORO UNIVERSITY OF PENNSYLVANIA

ORGANIZATIONAL UNIT NAME AND TITLE CHANGES-Policy No. C020

Supersedes Policy No. C020, Dated 6/16/89 and 9/6/92

Recommended for Approval By John F. Fleischauer, Provost and Vice President for Academic and Student Affairs

Approved By Foster F. Diebold, President on August 21, 1995

Review Date: As Required

INTENT

The intent of this policy is to address the occasional need to change the name of a University organizational unit or the title of an office in order to conform with professional standards, program revisions, or currency of nomenclature.

POLICY

Departmental and organizational names and titles can be changed in order to conform to professional standards or program revisions, or currency of nomenclature.

PROCEDURE

1. An academic department or officer of the University may recommend a name or title change to the appropriate academic dean or supervisor.
2. The dean or supervisor will forward the request to the appropriate vice president with a recommendation for approval or non-approval.
3. The vice president will forward the request with his/her recommendation for approval or non-approval to the President of the University.
4. The administration may choose to facilitate a name change independent of those individuals working within the unit, when it is felt that the best interests of the University will be served.
5. Final approval of name changes rests with the President.