

EDINBORO UNIVERSITY OF PENNSYLVANIA

SURVEYS AND RELATED RESEARCH-Policy No. C037

Supersedes Policy No. C037, Dated 5/13/91 and 4/8/94

Recommended for Approval By Robert C. Weber, Provost and Vice President for Academic Affairs

Approved By Frank G. Pogue, President on January 15, 1997

Review Date: As Required

INTENT

It is the intent of this policy to insure that surveys and other related types of research that originate from persons identified on the instrument as employees or students of the University and are directed at external and/or internal populations will be reviewed by the Office of University Planning, Institutional Research and Continuous Improvement (UPIRCI). The purpose of this review is twofold: first, to protect the integrity of the University, and second, to assure that there is opportunity for the Office of University Planning, Institutional Research and Continuous Improvement to provide its expert assistance in designing surveys and questionnaires and thereby increase the effectiveness and accuracy of the results.

POLICY

Any survey or related research project which involves research on human subjects must conform to Policy C026 (Protection of Human Subjects).

Student Research

Students who wish to conduct surveys or other similar information-gathering activities and who identify themselves as students at Edinboro University of Pennsylvania must obtain approval for the activity from the Office of University Planning, Institutional Research and Continuous Improvement (UPIRCI). Students who are conducting research as part of a class activity in which they are enrolled do not need to obtain permission from UPIRCI because the instructor of record for the course is responsible for the course activity.

Faculty Research

Faculty who wish to conduct surveys or other similar information-gathering activities that are not university-directed and who identify themselves as employees of Edinboro University must state that the project is not sponsored by or conducted on behalf of the University.

University-Sponsored Research

Students, faculty, or staff who wish to conduct surveys or other similar information-gathering activities with the sponsorship of, on behalf of, or at the expressed direction of Edinboro University must obtain prior approval for the activity from UPIRCI. Without such approval, such activities may not include any references to Edinboro University or the State System of Higher Education.