

## EDINBORO UNIVERSITY OF PENNSYLVANIA

### **TEXT MESSAGING WHILE DRIVING AND PERFORMING WORK UNDER FEDERAL GRANTS OR CONTRACTS - Policy No. C063**

Supersedes Policy: N/A

Recommended for Approval by: Dr. Philip Ginnetti, Provost and Vice President for Academic Affairs

Approved by James D. Moran, Interim President on October 13, 2011

Review Date: As Required

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#### **INTENT**

This policy applies to all Edinboro University of Pennsylvania (University) faculty, staff and students performing work under a federal grant or contract that requires compliance with Executive Order 13513, Federal Leadership on Reducing Text Messaging while Driving, dated October 1, 2009.

#### **POLICY**

Consistent with this Executive Order and all other applicable state laws and regulations, all EUP faculty, staff, agents, and students shall not engage in text messaging when driving federally-owned or University-owned vehicles or while driving any vehicle, including personally owned vehicles, while performing work under a federal grant or contract that requires compliance with this Executive Order.

In addition to the University Policy web page, this policy is posted to the Office Grants and Sponsored Programs (OGSP) web page. This policy is communicated to campus research administrators and principal investigator during meetings and training sessions.

#### **DEFINITIONS**

1. **Driving** means operating a motor vehicle on an active roadway with the motor running, including while temporarily stationary because of traffic, a traffic light, stop sign, or otherwise. Driving does not include operating a motor vehicle with or without the motor running when one has pulled over to the side of, or off, an active roadway and has halted in a location where one can safely remain stationary.

2. **Text messaging** means reading from or entering data into any handheld or other electronic device, including for the purpose of short message service texting, e-mailing, instant messaging, obtaining navigational information, or engaging in any other form of electronic data retrieval or electronic data communication. The term does not include glancing at or listening to a navigational device that is secured in a commercially designed holder affixed to the vehicle, provided that the destination and route are programmed into the device either before driving or while stopped in a location off the roadway where it is safe and legal to park.

**PROCEDURE**

The principal investigator will be responsible for ensuring that staff and students working on the sponsored project are aware of the requirements of this policy.

**RELATED POLICIES**

- C022 – Vehicle Use/University Owned
- C060 – University Cellular Communications Policy
- D021 – Operation of Non-registered Vehicles and Other Modes of Transportation
- Enterprise Rental Procedures for EUP Faculty and Staff

**CONTACT INFORMATION**

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