

EDINBORO UNIVERSITY OF PENNSYLVANIA

LIBRARY FACILITIES USE-Policy No. D015

Supersedes Policy No.D015, Dated 9/28/89

Recommended for Approval By John F. Fleischauer, Provost and Vice President for Academic Affairs

Approved By Foster F. Diebold, President on September 21, 1993

Review Date: As Required

INTENT

The intent of this policy is to maintain a quiet and otherwise appropriate academic atmosphere that is conducive to serious study and the efficient use of library resources.

POLICY

The university's Student Code of Conduct lists as violations of the code: destruction, defacement or theft of university property, including library materials, behavior that endangers the safety of oneself or others, making excessive noise by any means, obstruction of university facilities, and unauthorized presence in university premises. The code fully supports procedures and sanctions currently in effect in the libraries.

The library staff is empowered to assure compliance with regulations supporting the appropriate use of library facilities, including but not limited to:

- a show of current university identification for students or other applicable identification as a condition of using the libraries
- the maintenance of quiet and nondisruptive behavior in the library
- respect for the rights of other users of the library
- no smoking
- no food or beverages in the library

It is expected that the staff's requests for compliance with such regulations will be immediately and civilly honored. Failure to comply with such requests made by members of the library staff, including student assistants, will be considered a violation of library policy. Sanctions may be imposed, such as expulsion from the library or the denial of library privileges. The Vice President for Student Affairs will be notified of all disciplinary cases and may impose further sanctions.

Specific rules regarding the use of the libraries follow. Any questions concerning the rules or matters not covered by the procedures should be addressed to the office of the Director of Libraries.

PROCEDURE

A. CONDUCT THAT RESPECTS THE RIGHTS OF OTHER LIBRARY USERS

Because of the services provided on the first two floors of the Baron-Forness Library and in the Miller Center library (reference, circulation, photocopy equipment, library tours, library instruction, and exhibits), complete quiet cannot be maintained in those areas. In all other library areas, however, library staff will work to maintain a quiet study atmosphere; noise in all areas will be kept to a minimum.

Please note that audio equipment with earphones which do not sufficiently muffle music may also be distracting to other library users and fall within the provisions of quiet and nondisruptive behavior in the library.

Conduct involving acts against other library users, including but not limited to assault, battery, coercion, harassment, personal abuse, verbal intimidation, and other acts causing or threatening injury or damage, will not be tolerated. Reports of such behavior involving Edinboro University students will be reported to the Office of the Vice President for Student Affairs. Incidents involving individuals who are not Edinboro University students will be reported to the police.

B. NO SMOKING

Smoking is not permitted in the libraries. Note that rest rooms and stairwells are covered by this regulation, as well as the library's entry foyer (between the security checkpoint and the front doors), and the space between the two sets of front doors.

C. NO FOOD OR BEVERAGES

With the exception of designated occasions and locations, neither the consumption of food or beverages, nor their possession, is permitted in the libraries.

D. DAMAGE TO OR ABUSE OF UNIVERSITY PROPERTY

Cases of damage to or abuse of library facilities, through either willful misconduct or gross negligence that involves Edinboro University students, will be reported to the Office of the Vice President for Student Affairs and will be dealt with according to the Student Code of Conduct. Cases of damage or abuse involving individuals other than Edinboro University students will be referred to the police.