ACADEMIC CALENDAR
January 2021

This calendar is designed to assist faculty, administrators, and staff in advising students and in planning for spring 2021 semester. Please contact Mr. Timothy W. Pilewski, Registrar, if you have questions regarding the information provided.

January 24 12:00 PM-3:00 PM Student Services Center & Undergraduate Admissions Office Open

January 25 Student Services Center Open 8:00 AM to 5:00 PM.

January 25 A. Undergraduate and Graduate Classes Begin.
B. Faculty to retrieve class roster from S.C.O.T.S. for use with First Day Attendance. Faculty to record on the “Mid Term Grade” form on S.C.O.T.S. students who are not in attendance.

January 25 – February 1 Late Registration and Schedule Adjustment period.

January 26 – January 29 Student Services Center Open 8:00 AM to 4:30 PM

January 27 Last Day to ADD or DROP a Course for Part of Term “A”

January 28 Office of Records and Registration to provide faculty with instructions to verify class rosters for enrollment verification for part of Term “A”. Faculty should not add names to rosters.
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February 1  Last Day to ADD or DROP a Course by 4:30 PM in person at Hamilton Hall

February 1  Last day to ADD or DROP a course by 11:59 PM on S.C.O.T.S.  
(Note: Courses which begin part-way through the semester may be added up to the starting time of the first class meeting of the course.)

February 2 – April 9*  
Course Withdrawal: Students may withdraw from a course and receive a “W” grade via S.C.O.T.S.  
*Or date established by the University for courses with special start/end dates.

February 8  Deadline for individuals anticipating graduation at the completion of Spring Semester, 2021, to submit a graduation application on S.C.O.T.S.  
$100.00 fine assessed for any received after this date.

February 10  Faculty to email adjustments to class rosters to Records and Registration by Noon.

February 12  Office of Records and Registration to provide advisors, chairpersons and deans with 80/40 hour review report.

February 15  Admitted Student Day for Scholars

February 15  Office of Records and Registration to distribute to the faculty grade reports of enrolled students who have “I” or “R” grades on their academic record.

February 19  Last day for students to complete work in which “I” grades have been earned (from the prior semester/session). Work not completed by this date will result in an “F” grade unless an extension of time has been granted by the Registrar to enable the student to complete the work.

February 22  Faculty to return to the Office of Records and Registration grade sheets for students with “I” or “R” grades.

February 23  Last day to Withdraw for Part of Term A (Dates of term 1/25/2021 to 03/12/2021)
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**February 2 – April 9***

**Course Withdrawal:** Students may withdraw from a course and receive a "W" grade. *Or the date established by the University for courses with special start/end dates.

**March 6**

Admitted Student Day

**March 11**

Office of Records and Registration to provide faculty with midterm grading instructions and instructions for midterm enrollment verification and activate grading on S.C.O.T.S.

**March 13**

MIDTERM

**March 15**

Part of Term B Classes Begin

**March 16**

Faculty to post midterm grades and lapsed attendance notations on S.C.O.T.S. prior to 3:00 PM. Midterm grading via S.C.O.T.S. disabled at 3:00 PM.

**March 17**

Last day to ADD or DROP (Part of Term B) course in person by 4:30 PM/ on S.C.O.T.S by 11:59 PM

**March 18**

Office of Records and Registration to send lapsed attendance notices to select students.

**March 18**

Midterm grades distributed to advisors and available on S.C.O.T.S.

**March 23 – May 7**

Virtual Graduation Fair

**March 27**

Admitted Student Day

**March 31**

Class Scheduling for Fall 2021 (202210) Semester Begins. Consult S.C.O.T.S. for specific dates and times.
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March 23 – May 7
Virtual Graduation Fair

April 2
Admitted Student Day

**April 9**

Last date for students to withdraw with a “W” grade.*
Note: Withdrawal after this date will be authorized by the Dean of the student’s major only if it has been judged that extenuating circumstances justify the withdrawal. If such a withdrawal is authorized the student will receive a “W” grade. *Or the date established by the University for courses with special start/end dates.

April 9
Academic Honors Convocation

April 10 – April 30

Extenuating Circumstance Withdrawal Period

April 13
Last day to Withdraw for Part of Term B (Dates of term 03/15/2021 to 04/30/2021).

April 24
Spring Open House Main Campus

April 30
Last day of class for all Part of Term 1 courses.

April 30
Office of Records and Registration to provide faculty with final grading instructions and activate faculty grading on S.C.O.T.S.
ACADEMIC CALENDAR
May 2021

This calendar is designed to assist faculty, administrators, and staff in advising students and in planning for spring 2021 semester. Please contact Mr. Timothy W. Pilewski, Registrar, if you have questions regarding the information provided.

May 4  Final Exam Period Begins
May 7  Semester Ends.
March 23 – May 7  Virtual Graduation Fair
May 8  Commencement (Tentative)
May 11  Faculty to post final grades on S.C.O.T.S. prior to 3:00 PM. Final grading via S.C.O.T.S. disabled at 3:00 PM.
May 13  Final grades available on S.C.O.T.S.
May 14  **Academic Warning, Probation and Suspension letters** mailed/emailed to students.
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Notes</th>
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<tbody>
<tr>
<td>First Day of Class</td>
<td>Monday, January 25</td>
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<tr>
<td>Last Day to Add/Drop a Course* (In Person @ Hamilton Hall)</td>
<td>Monday, February 1</td>
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<tr>
<td>Last Day to Add/Drop a Course On S.C.O.T.S. (By 11:59 PM)</td>
<td>Monday, February 1</td>
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<tr>
<td>Last Day to Apply for May Graduation</td>
<td>Monday, February 8</td>
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<tr>
<td>Mid-Term</td>
<td>Saturday, March 13</td>
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<tr>
<td>Last Day to Withdraw from a Course and Receive a “W” Grade*</td>
<td>Friday, April 9</td>
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<td>Last Day of Class</td>
<td>Monday, April 30</td>
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<tr>
<td>Final Exam Period Begins</td>
<td>Tuesday, May 4</td>
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<tr>
<td>Semester Ends</td>
<td>Friday, May 7</td>
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