

Identity Verification Form

This form is used as verification of your identity in order for us to assist you with accessing your online student account.

- **Print clearly using block letters. Black Pen is preferred when using Fax or Scanned.**
- **Make sure numbers are written distinctly different from letters to avoid confusion.**

Name: Last _____ First _____ M.I. _____

NON-EUP Email: (Please print legibly) _____

Student ID (if known): @ _____

Date of Birth: Month _____ Day _____ Year _____

Last 4 Digits of SSN: _____

Dates of Attendance: _____

Contact Phone Number: () _____

Student Signature: _____

Please place a valid photo ID card in the box below. You may cover up the text in the box.

- Valid IDs include driver's licenses, passports, military IDs, or school ID cards with name and picture
- If being sent by FAX, please adjust the brightness to ensure all facial features are clear and visible
 - **To send by FAX** – please FAX to 814-732-2130
 - **To send by email** – please scan and email as a JPG or PDF attachment to records@edinboro.edu
 - Once your identity has been verified, the Office of Records and Registration will contact you at the number you provide above to verbally give you your Student ID number and/or user name information. When sent during normal business hours, we will respond within 1 business day. Forms with missing or unclear photo IDs will be rejected.